

Date: October 24, 2007Committee Meeting Date: N/ABoard Meeting Date: November 1, 2007**BOARD MEMORANDUM**ACTION X DISCUSSION INF

TO: Santa Clara Valley Transportation Authority
Board of Directors

THROUGH: Michael T. Burns
General Manager

FROM: Bill Lopez
Chief Administrative Officer

SUBJECT: Employees of the Month for November 2007

RECOMMENDATION:

Recognize Catherine “Cathy” Clegg, Engineering Aide, River Oaks Administration; Phillip “Stef” Perez, Light Rail Operator, Guadalupe Operations; and Michael Silveira, Service Mechanic, Cerone Maintenance, as Employees of the Month for November 2007.

BACKGROUND:

Cathy Clegg, Engineering Aide in the SVRT/Construction Division at River Oaks, is the Administration award winner for November. Cathy has been with VTA for over 7 years, and is known by her peers as a dedicated and helpful employee who willingly goes the extra mile for others. In addition to identifying design criteria and providing engineering support to her team members, Cathy’s work includes coordinating over 2,500 design comments made on the Silicon Valley Rapid Transit project for the 10-mile BART system extension from Fremont through Milpitas into San Jose. With her caring attitude and excellent attention to detail, Cathy creates a positive work environment and helps make VTA a better place to work. Congratulations to Cathy Clegg, Administration Employee of the Month for November!

Philip “Stef” Perez, Guadalupe Division Light Rail Operator, is this month’s Operations award winner. Stef has been with VTA since 1998 and performs his job with high standards. Stef is recognized by his supervisors as a skilled Operator who displays professionalism and concern for the safety and comfort of his passengers. In difficult situations, Stef projects a calm, mature demeanor, serving as an excellent role model for his fellow Light Rail Operators. By making his passengers’ needs a priority, Stef upholds VTA’s commitment to superior customer service, and

is very deserving of this award. Congratulations to Philip “Stef” Perez, Operations Employee of the Month for November!

Mike Silveira, Service Mechanic at Cerone Division, is our Maintenance Employee of the Month for November. Mike has over 33 years of service with VTA. Observed by his coworkers to be a friendly person who greets each customer with a smile, Mike performs his duties at the non-revenue service shop with high standards. Mike’s supervisors have received numerous compliments from employees who interact with Mike on service matters. His attention to detail and positive attitude make Mike an asset to his department and an outstanding and worthy recipient. Congratulations to Mike Silveira, Maintenance Employee of the Month for November!

Prepared by: Mitsuno Baurmeister, Employee Relations Department