

Date: December 20, 2007

Committee Meeting Date: N/A

Board Meeting Date: January 3, 2008

BOARD MEMORANDUM

ACTION ITEM

TO: Santa Clara Valley Transportation Authority
Board of Directors

THROUGH: Michael T. Burns
General Manager

FROM: John H. Ristow
Chief CMA Officer

SUBJECT: Fund Transfer Agreements with Caltrans for Fiscal Years 2008 and 2009 State
Transportation Improvement Program Planning, Programming and Monitoring
Program

Policy-Related Action: No

Government Code Section 84308 Applies: No

RECOMMENDATION:

Adopt a resolution authorizing the General Manager to execute fund transfer agreements with the State of California Department of Transportation for fiscal years 2008 and 2009 State Transportation Improvement Program Planning, Programming and Monitoring Program.

BACKGROUND:

The VTA Board of Directors, at its December 1, 2005 meeting, approved the 2006 State Transportation Improvement Program (STIP), which included funds for the Planning, Programming and Monitoring Program (PPM). The PPM STIP allocation includes \$230,000 for FY 2007/08 and \$245,000 for FY 2008/09 for the PPM Program.

The PPM funding is provided to Congestion Management Agencies to assist with the costs of preparing the STIP program every other year, performing oversight of projects receiving STIP funding, and performing project development support activities for STIP projects. VTA uses these funds for project development and project oversight activities including preparation of the Programmed Projects Quarterly Monitoring Reports.

DISCUSSION:

To receive the PPM funding, VTA is required to execute a fund transfer agreement with Caltrans for FY 2008 and 2009. The recommendation is to approve the attached resolution authorizing the General Manager to execute the agreement with Caltrans.

ALTERNATIVES:

There are no practical alternatives. Caltrans requires that a resolution be adopted by the governing body of the recipient authorizing execution of fund transfer agreements as a condition of receiving the funds.

FISCAL IMPACT:

If approved, planning, programming and monitoring funds will be available to offset VTA staff costs to monitor STIP projects for the current and next fiscal years. There is no impact on the VTA's Enterprise Fund.

Prepared by: Amin Surani, Principal Transportation Planner
Reviewed by: Marcella Rensi, Manager, Programming and Grants

Resolution No. _____

**RESOLUTION OF THE SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
(VTA) BOARD OF DIRECTORS AUTHORIZING THE GENERAL MANAGER TO
EXECUTE FUND TRANSFER AGREEMENTS WITH THE STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR FISCAL YEARS
2007/2008 AND 2008/2009 STIP PLANNING, PROGRAMMING AND MONITORING
PROGRAM**

WHEREAS, the Board of Directors, on December 1, 2005, approved the 2006 State Transportation Improvement Program (STIP) that allocated to VTA \$230,000 for fiscal year 2007/2008 and \$245,000 for fiscal year 2008/2009 for the STIP Planning, Programming and Monitoring Program; and

WHEREAS, VTA is eligible to receive STIP funding through the Caltrans; and

WHEREAS, VTA will use these funds to meet the 1997 Senate Bill 45 (chapter 622, stats. 1997) local requirements for program planning, programming and monitoring STIP projects in Santa Clara County; and

WHEREAS, Caltrans has requested the VTA to execute fund transfer agreements in order to receive the STIP funds.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the Santa Clara Valley Transportation Authority that the General Manager is authorized to execute fund transfer agreements and any amendments thereto with Caltrans to receive fiscal years 2007/2008 and 2008/2009 funds for the STIP Planning, Programming and Monitoring Program; and

BE IT FURTHER RESOLVED that VTA agrees to comply with all terms and conditions of the fund transfer agreements.

PASSED AND ADOPTED by the Board of Directors of the Santa Clara Valley Transportation Authority on _____ by the following vote:

AYES:

NOES:

ABSENT:

Liz Kniss, Chairperson
Board of Directors

ATTEST:

Maria Marinos, Board Secretary

Approved as to Form:

General Counsel