

Date: 2/22/2008

Committee Meeting Date: 2/21/2008

Board Meeting Date: 3/6/2008

BOARD MEMORANDUM

ACTION ITEM

TO: Santa Clara Valley Transportation Authority
Board of Directors

THROUGH: Michael T. Burns
General Manager

FROM: Bill Lopez
Chief Administrative Officer

SUBJECT: Technology General Consulting Services - Increase in Contract Authority

Policy-Related Action: Yes

Government Code Section 84308 Applies: No

RECOMMENDATION:

Authorize the General Manager to increase the contract authority for technology general consulting services by the amount of \$3.2 million for a new total contract authority of \$9.6 million. This additional contract authority is within the Biennial FY08 and FY09 approved budgets for the purpose of implementing approved projects, such as the SAP Software Upgrade, VTA Property Acquisition Tracking System, VTA Customer Mailing Information, Trapeze Comprehensive Analysis, Server Replacement, Core Switch Upgrade, and the EDMS Study. Additionally, the Congestion Management Agency (CMA) is using this contract authority for its Intelligent Transportation Systems (ITS) related projects such as Signal Priority and Ramp Metering.

BACKGROUND:

In March 21, 2005 a Request for Proposal (RFP) was issued to solicit proposals from firms specializing in a broad range of technology areas including SAP support services, general programming service, distributed user technical support, information technology infrastructure support, web development, technology training services, and ITS application support services.

As a result of this process, the review board selected 16 vendors out of 36 that submitted proposals. In September 2005 the Board authorized \$3 million in contract authority for a period of five years for the 16 vendors. The contract authority was increased by \$3.4 million in August 2006. The Valley Transportation Authority (VTA) is able to select vendors from this list for specific tasks, at the VTA's discretion.

Of the currently authorized \$6.4 million, \$2.5 million remains available, with \$3.9 million already paid or assigned to vendors on the list, including: Aim Training Solutions; Booz Allen Hamilton;

CMC Americas, Inc.; eTouch Systems Corporation; General Networks Corporation; MyITGroup, Inc.; Parsons Brinkerhoff Consulting, Inc.; Siemens Energy and Automation, Inc.; Unisys; and Zag Technical Services. Services planned include training on software, website support and re-design, Hummingbird and ITS support, implementation of SAP Real Estate Module, Management Reporting and Budget Re-engineering, and routine SAP and Silicon Valley Rapid Transit (SVRT) support services.

DISCUSSION:

In March 2005, an RFP was issued to solicit proposals from firms for the specialized technical consulting services discussed above. A review board that consisted of staff from Technology, Operations, and Contracts departments, evaluated proposals from 36 different vendors, interviewed 20 firms, and selected 16 firms out of the process. The vendors selected were: Aim Training Solutions; Booz Allen Hamilton; Cambridge Systematics, Inc.; Ciber, Inc.; CMC America, Inc.; DKS Associates; eTouch Systems Corporation; General Networks Corporation; Lamoreaux-McLendon; Macro Corporation; MyIGroup, Inc.; Parsons Brinkerhoff Consulting, Inc.; Rapidigm, Inc.; Siemens Energy and Automation, Inc.; Unisys; and Zag Technical Services.

This request is for an additional \$3.2 Million for the implementation of new projects that have been approved, and whose budgets have been adopted in the Biennial FY08 and FY09 budgets. The new projects are: SAP Software Upgrade; CMA's Ramp Metering; EDMS Study; Trapeze Comprehensive Analysis; Server Replacement; Property Acquisition Tracking; VTA Customer Mailing System; SAP Budget availability at Division Level; and Core Switch Upgrade.

The current authorized contract authority is at \$6.4 million, and with this additional request of \$3.2 Million, the contract authority will have a new total at \$9.6 million. While the contract authority is valid through the year 2010, the requested additional amount will allow the Technology Department to continue contracting with the 16 selected firms until the term of the contract authority expires, and it is time to issue new RFP for its consulting needs.

ALTERNATIVES:

The Board could choose not to authorize the additional contract authority, which would delay the implementation of the projects.

FISCAL IMPACT:

There will be no fiscal impact because the budgets for these consulting contracts have been included in the FY08 and FY09 transit operating budgets.

SMALL BUSINESS ENTERPRISE (SBE) PARTICIPATION:

No specific goal has been established for these task order contracts due to the lack of SBE firms available to perform scope of work. Contractors are encouraged to make reasonable efforts to utilize SBEs in their procurement of ancillary services and products associated with the performance of the contracts.

STANDING COMMITTEE DISCUSSION/RECOMENDATION:

The Administration & Finance Committee meeting as Committee of the Whole considered this item on February 21, 2008 and made the following comments:

- Expressed strong support for allowing Technology to increase the spending authority as described in the Recommendation section of this document.

Prepared by: Madie Lalas, Management Analyst