

**VTA Advisory Committee Enhancement (ACE) Process
ACE Task Force**

	<u>Bicycle & Pedestrian Advisory Committee (BPAC)</u>	<u>Citizens Advisory Committee (CAC)</u>	<u>Committee for Transit Accessibility (CTA)</u>	<u>Policy Advisory Committee (PAC)</u>	<u>Technical Advisory Committee (TAC)</u>
Current Bylaws	<p>The BPAC is an advisory committee to the Board of Directors. The duties of the Committee shall be as follows:</p> <p>a. Review and provide comments to Congestion Management Program staff regarding plans and designs for an effective countywide bikeway system, updates of the Countywide Bicycle Plan and Countywide Bicycle Map, Countywide Bicycle Expenditure Plan, and bicycle-related issues affecting the transit system.</p> <p>b. Coordinate with bicycle and pedestrian advisory committees of other agencies on multi-jurisdictional bicycle and pedestrian issues.</p> <p>c. Coordinate work and meet as needed with the County Trails Committee.</p> <p>d. Make recommendations to the <i>Board</i> regarding the Countywide annual priority list of bicycle and pedestrian projects for the TDA Article 3 program.</p> <p>e. Serve as the countywide bicycle and pedestrian advisory committee for the County of Santa Clara.</p>	<p>a. The Committee shall advise the Board of Directors on matters of VTA policy referred to the Committee by the Board or General Manager and perform such additional duties as assigned by the Board.</p> <p>b. The Committee shall also serve as the Independent Citizen’s Watchdog Committee for the 2000 Measure A Transit Sales Tax (“2000 Measure A”) during its term (April 2006 – March 2036). As the Citizen’s Watchdog Committee, the Committee shall review all 2000 Measure A expenditures and shall...</p>	<p>It shall be the duty of the Committee to perform the functions of a paratransit coordinating council and to advise the Board of Directors, the Metropolitan Transportation Commission (with Board concurrence), and staff on all matters pertaining to paratransit services in Santa Clara County. The Committee shall advise the Board of Directors and staff concerning accessibility of all VTA transit services, vehicles, equipment, facilities, programs, as well as other matters including service and program policies pertaining to accessibility for persons with disabilities, and compliance of such elements with the Americans with Disabilities Act (ADA) and other laws which pertain to access to services within VTA’s purview for persons with disabilities. The Committee shall perform such additional duties as may be assigned by the Board of Directors.</p>	<p>The Committee shall advise the Board of Directors on:</p> <p>a. Policy issues referred to the Committee by either the Board or the General Manager;</p> <p>b. The countywide transportation plan (Valley Transportation Plan), the Short-Range Transit Plan (SRTP), development of the annual or biennial budget, and tariff and service modifications.</p> <p>The Committee may also advise the Board of Directors with respect to any policy matter the members determine to be relevant to their Member Agency or to VTA.</p> <p>It shall be the members’ responsibility to keep their respective appointing agencies informed of key issues, facilitate communication between those agencies and VTA, and to help build the consensus necessary to make policy decisions.</p>	<p>It shall be the duty of the Committee to advise the Board of Directors on major policy and technical issues related to VTA projects and programs which are referred to the Committee either by the Board or the General Manager or which are raised by the Committee upon its own initiative. It shall be the members’ responsibility to keep their respective appointing agencies informed of key issues, facilitate communication between those agencies and VTA, and to help build the consensus necessary to make policy decisions.</p>

**Provisional
Mission
Statement**

**Bicycle & Pedestrian
Advisory Committee (BPAC)**

The VTA BPAC advises on the development and implementation of the countywide transportation plan (Valley Transportation Plan) and coordinates technical and policy matters with Member Agencies and other organizations. It also provides input for VTA and the County of Santa Clara for projects affecting bicycle and pedestrian mobility and access including project origination, design input, prioritization recommendations, punch list, and final closeout.

The VTA BPAC also serves as the bicycle and pedestrian advisory committee for the County of Santa Clara.

**Citizens Advisory
Committee (CAC)**

The Valley Transportation Authority's Citizens Advisory Committee provides a communication channel for transportation stakeholders and residents of the county by providing input, analysis, perspective and timely recommendations prior to VTA Board of Director action on transportation policy issues and initiatives.

**Committee for Transit
Accessibility (CTA)**

The Committee for Transportation Accessibility (CTA) advises the VTA Board of Directors and staff on transportation options and all matters pertaining to equal access, accessibility, availability, and affordability to public transportation to meet the mobility needs for individuals with disabilities, seniors, and economically disadvantaged persons

**Policy Advisory Committee
(PAC)**

The VTA PAC is to represent the prioritized transportation policy views of the Member Agencies, individually and collectively, to the VTA Board. The PAC proposes approaches to transportation issues identified by the Board, VTA staff, and the PAC itself.

**Technical Advisory Committee
(TAC)**

The Technical Advisory Committee (TAC) of the Santa Clara Valley Transportation Authority (VTA) provides in-depth analysis, technical expertise and timely recommendations to the Board of Directors regarding projects, programs, funding and other policy matters while giving voice to and reconciling local and regional perspectives.

**Proposed
Modified Bylaws
(* denotes still
under
development)**

**Bicycle & Pedestrian
Advisory Committee (BPAC)**

The BPAC is an advisory committee to the Board of Directors. The duties of the Committee shall be as follows:
As the VTA Bicycle & Pedestrian Advisory Committee:
 a. Review and provide comments to Congestion Management Agency staff regarding plans and designs for an effective countywide bikeway system, updates of the Countywide Bicycle Plan and Countywide Bicycle Map, countywide bicycle and pedestrian expenditure plans, and transit system bicycle-related issues.
 b. Review and provide comments to on road and highway projects from the perspective of Routine Accommodation/Complete Streets.
 c. Coordinate with bicycle and pedestrian advisory committees of other agencies on multi-jurisdictional bicycle and pedestrian issues.
 d. Make recommendations to the Board of Directors as needed on policy, legislative, infrastructure, funding and other pertinent issues for bicyclists and pedestrians.

**Citizens Advisory
Committee (CAC)**

* a. The Committee shall advise the Board of Directors on matters of VTA policy referred to the Committee by the Board or General Manager and perform such additional duties as assigned by the Board.
 b. The Committee shall also serve as the Independent Citizen’s Watchdog Committee for the 2000 Measure A Transit Sales Tax (“2000 Measure A”) during its term (April 2006 – March 2036). As the Citizen’s Watchdog Committee, the Committee shall review all 2000 Measure A expenditures and shall...

**Committee for Transit
Accessibility (CTA)**

* It shall be the duty of the Committee to perform the functions of a paratransit coordinating council and to advise the Board of Directors, the Metropolitan Transportation Commission (with Board concurrence), and staff on all matters pertaining to paratransit services in Santa Clara County for persons with disabilities, seniors and economically disadvantaged. The Committee shall advise the Board of Directors and staff concerning accessibility and affordability of all VTA transit services, vehicles, equipment, facilities, programs, as well as other matters including service and program policies pertaining to accessibility for persons with disabilities, and compliance of such elements with the Americans with Disabilities Act (ADA) and other laws which pertain to access to services within VTA’s purview for persons with disabilities. The Committee shall perform such additional duties as may be assigned by the Board of Directors.

**Policy Advisory Committee
(PAC)**

Mission: The VTA PAC is to represent the prioritized transportation policy views of the Member Agencies, individually and collectively, to the VTA Board. The PAC proposes approaches to transportation issues identified by the Board, VTA staff, and the PAC itself.

Duties: Among its other duties, the Committee shall advise the Board of Directors on:
 • The countywide transportation plan (Valley Transportation Plan)
 • Short-Range Transit Plan (SRTP)
 • Development of the annual or biennial budget
 • Fare and service modifications

The Committee may also advise the Board of Directors with respect to any policy matter the members determine to be relevant to their Member Agency or to VTA.

It shall be the members’ responsibility to keep their respective appointing agencies informed of key issues, facilitate communication between those agencies and VTA, and to help build the consensus necessary to make policy decisions

**Technical Advisory Committee
(TAC)**

ACTIVITIES:
 Issues will be referred to TAC by the VTA Board of Directors, VTA General Manager, or the Policy Advisory Committee (PAC) through the General Manager or his/her designee. The TAC will also advise the Board of Directors with respect to any technical or policy-related matter the members determine to be relevant to the Member Agencies or to VTA. These matters include:

- Core Concerns
- Funding issues
 - Grant Programs
 - Countywide transportation plans
 - Long-term capital expenditure plans
 - Congestion Management Program, including development of the annual budget

- Additional Matters
- Transportation planning
 - Traffic studies
 - State Department of Transportation (Caltrans) issues
 - Project delivery
 - VTA Commercial Development/Joint Development
 - Development of the annual or biennial budget for VTA
 - All transit services

[cont.] Proposed Modified Bylaws (* denotes still under development)	Bicycle & Pedestrian Advisory Committee (BPAC)	Citizens Advisory Committee (CAC)	Committee for Transit Accessibility (CTA)	Policy Advisory Committee (PAC)	Technical Advisory Committee (TAC)
	<p>As the Countywide Bicycle & Pedestrian Advisory Committee:</p> <p>e. Make recommendations to the Board of Directors regarding the Countywide annual priority list of bicycle and pedestrian projects for the TDA Article 3 program As the County of Santa Clara Bicycle & Pedestrian Advisory Committee:</p> <p>f. Make recommendations to the Board of Supervisors on County bicycle and pedestrian items of interest located on County expressways, unincorporated roadways and facilities.</p> <p>g. Coordinate work and meet as needed with the County Trails Committee</p>				