



**Advisory Committee Enhancement (ACE) Task Force
April 29, 2009 meeting
11:30 a.m. – 1:00 p.m.
VTA River Oaks Conference Room B-104**

Agenda

1. Introductions: (Jennie Loft, VTA Public Information Officer/All) [11:30]
2. Review workflow diagram for items considered by the VTA Board and committees (Stephen Flynn, Sr. Management Analyst) [11:35]
3. Develop options and strategies for implementing the top three priorities identified by the Task Force, and evaluate their feasibility and effectiveness in achieving the desired outcome. (Jennie Loft and Stephen Flynn) [11:50]
 - Add to Board memo advisory committee vote and major comments/concerns.
 - Advisory committees should have the ability to identify for Board of Director consideration future trends or potential areas of concern to the Board, Member Agencies or constituent groups.
 - Committees need to review and provide input to staff on items and issues in early development, not final completion, stage.
4. Next steps (Jennie Loft/all) [12:50]
 - Determine date of next Task Force meeting