



**Advisory Committee Enhancement (ACE) Task Force
May 27, 2009 meeting
11:30 a.m. – 1:00 p.m.
VTA River Oaks Conference Room B-104**

Agenda

1. Welcoming remarks [Jennie Loft, VTA Public Information Officer/All] [11:30]
2. Develop options/strategies for implementing the last of the top three priorities identified by the Task Force and evaluate their feasibility and effectiveness in achieving the desired outcome (This item was started at April meeting but not completed due to time limits). [Greta Helm, Chief of External Affairs] [11:35]
 - Committees need to review and provide input to staff on items and issues in early development, not final completion, stage.
3. Review the bylaws and provisional mission statements of each advisory committee: [Jennie Loft and Stephen Flynn] [11:50]
 - Identify the primary focus and area of expertise of each committee and discuss relation to the other advisory committees.
 - Identify overlap, duplication, or areas for clarification.
4. Explore options for increasing meeting efficiency as well as for sharing information or building consensus among stakeholder groups and committees. [Jennie Loft and Stephen Flynn] [12:30]
5. Next steps [Jennie Loft/all] [12:55]
 - Determine date of next Task Force meeting (Wednesday, 6/24?)