CALL TO ORDER

The Regular Meeting of the Transit Planning and Operations (TP&O) Committee was called to order at 4:02 p.m. by Vice Chairperson Abe-Koga in Conference Room B-104, Valley Transportation Authority (VTA), 3331 North First Street, San Jose, California.

1. ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
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<tbody>
<tr>
<td>Margaret Abe-Koga</td>
<td>Vice Chairperson</td>
<td>Present</td>
</tr>
<tr>
<td>Rose Herrera</td>
<td>Member</td>
<td>Present</td>
</tr>
<tr>
<td>Sam Liccardo</td>
<td>Chairperson</td>
<td>Absent</td>
</tr>
<tr>
<td>Donald Rocha</td>
<td>Member</td>
<td>Present</td>
</tr>
<tr>
<td>Johnny Khamis</td>
<td>Alternate Member</td>
<td>Absent</td>
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<tr>
<td>Gail A. Price</td>
<td>Alternate Member</td>
<td>N/A</td>
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*Alternates do not serve unless participating as a Member.

A quorum was present.

2. PUBLIC PRESENTATIONS

There were no Public Presentations.

3. ORDERS OF THE DAY

There were no Orders of the Day.

CONSENT AGENDA

4. Regular Meeting Minutes of February 21, 2013

M/S/C (Herrera/Rocha) to approve the TP&O Regular Meeting Minutes of February 21, 2013.

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.
5. **Measure A Semi-Annual Report Ending December 31, 2012**

   M/S/C (Herrera/Rocha) to receive the 2000 Measure A Transit Improvement Program Semi-Annual Report (December 2012).

6. **Silicon Valley Berryessa Extension (SVBX) Real Estate Program Update**

   M/S/C (Herrera/Rocha) to receive an update on the Silicon Valley Berryessa Extension (SVBX) Real Estate Program.

### REGULAR AGENDA

7. **Hayward Maintenance Complex Funding Contribution**

   Carolyn Gonot, Chief SVRT Program Officer, provided an overview of the staff report.

   Michael T. Burns, General Manager, explained the rationale for entering into an agreement with BART for the Hayward Maintenance Complex facility. VTA would save significant amount of money as it will be relieved of the obligation to construct a maintenance yard for the Berryessa Extension Project.

   M/S/C (Herrera/Rocha) to approve submitting a recommendation to the Board of Directors to reauthorize the General Manager to execute an agreement between VTA and the Bay Area Rapid Transit (BART) District for the purchase of property and the design and construction work for the Hayward Maintenance Complex project, including a fixed cost of $125.3 million for design and construction plus the actual cost of property acquisition and relocation estimated to be between $55 million and $60 million.

8. **Supervisory Control and Data Acquisition (SCADA) System Network Upgrade**

   George Sandoval, Light Rail Operations Manager, provided an overview of the staff report and explained the need to upgrade the SCADA system network. He discussed potential impacts of not upgrading the system including failure risks and security breach, which can cause significant service impacts.

   M/S/C (Herrera/Rocha) to approve forwarding to the Board of Directors without a recommendation the item that authorizes the General Manager to execute a contract with the lowest responsible bidder for the procurement of new network switches in five of the six geographically defined sections of the Light Rail service area regulated by VTA’s Supervisory Control and Data Acquisition (SCADA) system.

9. **Contract Extension with El Paseo for Provision of Altamont Commuter Express (ACE) Shuttle Services**

   Jim Unites, Operations Deputy Director, provided an overview of the staff report.

   M/S/C (Rocha/Herrera) to approve submitting a recommendation to the Board of Directors to authorize the General Manager to amend the agreement with El Paseo Limousine (El Paseo) for the Altamont Commuter Express (ACE) Shuttle Program, extending the agreement two years through December 31, 2015 for an amount not to exceed $3,140,000.00.
10. **Habitat Conservation Plan (HCP) and the One Bay Area Grant (OBAG)**

Scott Haywood, Policy and Community Relations Manager, provided an overview of the staff report. He discussed the efforts undertaken during staff’s initial cursory review and the discussions held at the Technical Advisory Committee and the Policy Advisory Committee. He noted that based on the cursory level of review, staff was unable to identify a nexus between the OBAG program and the HCP.

Mr. Haywood reported that the Congestion Management Program and Planning (CMPP) Committee supported staff’s findings and voted to forward a recommendation to the VTA Board of Directors to accept staff’s findings and not to move forward with the nexus study. The Administration and Finance Committee supported met as a Committee of the Whole and expressed support for CMPP’s motion.

Members of the Committee expressed appreciation to staff for their efforts on the initial review. They expressed support for staff’s findings and noted that Cities should be given the discretion whether or not they want to participate in the HCP.

**M/S/C (Herrera/Rocha)** approve submitting a recommendation to the Board of Directors to accept staff’s findings and not to move forward with the nexus study.

11. **Silicon Valley Express Lanes Implementation Plan**

Murali Ramanujam, Transportation Engineering Manager, provided a brief presentation entitled, “Silicon Valley Express Lanes Implementation Plan.” Mr. Ramanujam reviewed the following: 1) conventional model; 2) alternative delivery options; 3) finance options; 4) risks associated with the options; 5) benefits and disadvantages for the options presented; 6) key decisions the VTA Board of Directors need to make to move forward; 7) next steps. Kim Koenig, Fiscal Resources Manager and Mr. Ramanujam also briefly discussed the financing of other express lanes projects in the country, including those in Southern California and in Texas.

Member Rocha expressed support for an in-depth discussion regarding the Express Lanes including the background at a future workshop meeting. Vice Chair Abe Koga requested staff to forward to her the latest performance update of the SR 237 Express, including revenues and commuter time savings.

**On order of Vice Chairperson Abe-Koga** and there being no objection, the Committee received an update on Silicon Valley Express Lanes Implementation Plan.

Member Herrera left the meeting at 4:47, the quorum was lost and a Committee of the Whole was declared.

**OTHER ITEMS**

12. **Quarterly Marketing Report**

Dino Guevarra, Market Development Manager, provided an overview of the staff report.

**On order of Vice Chairperson Abe-Koga** and there being no objection, the Committee of the Whole received Quarterly Marketing Report.

13. **Transit Service Changes - April 1, 2013**
Mr. Unites provided an overview of the staff report.

On order of Vice Chairperson Abe-Koga and there being no objection, the Committee of the Whole reviewed the Transit Service Changes - April 1, 2013.

14. **February 2013 Monthly Ridership and Fare Revenue Performance**

Joonie Tolosa, Operations Analysis, Reporting and Systems Manager reported on the ridership and revenue performance for February 2013, highlighting an increase in system average weekday ridership and fare revenue and a slight decline on the average fare per boarding when compared to the same period last year. He also reviewed the following: gas prices, Clipper ridership and penetration rate, and comparison of VTA ridership against the Bay Area Transit agencies.

On order of Vice Chairperson Abe-Koga and there being no objection, the Committee of the Whole received a report on the February 2013 Monthly Ridership and Fare Revenue Performance.

15. **Items of Concern and Referral to Administration**

There were no items of concern and referral to administration.

16. **Review Committee Work Plan**

On order of Vice Chairperson Abe-Koga and there being no objection, the Committee reviewed the Committee Work Plan.

17. **Committee Staff Report**

Michael Hursh, Chief Operating Officer and Committee Staff Liaison, provided a written report to the Committee. He noted the replacement of the light rail wheels has resulted in lower light rail car availability. As a result, some trains operating in shorter configuration than scheduled. Staff anticipates that the maintenance of the wheels will be completed soon and the light rail car availability will return to normal levels by the end of March 2013.

On order of Vice Chairperson Abe-Koga and there being no objection, the Committee received the Committee Staff Report.

18. **Chairperson’s Report**

There was no Chairperson’s Report.
19. Determine Consent Agenda for the April 4, 2013 Board of Directors Meeting

CONSENT:

**Agenda Item #5.** Receive the 2000 Measure A Transit Improvement Program Semi-Annual Report (December 2012).

**Agenda Item #7.** Reauthorize the General Manager to execute an agreement between VTA and the Bay Area Rapid Transit (BART) District for the purchase of property and the design and construction work for the Hayward Maintenance Complex project, including a fixed cost of $125.3 million for design and construction plus the actual cost of property acquisition and relocation estimated to be between $55 million and $60 million.

**Agenda Item #9.** Authorize the General Manager to amend the agreement with El Paseo Limousine (El Paseo) for the Altamont Commuter Express (ACE) Shuttle Program, extending the agreement two years through December 31, 2015 for an amount not to exceed $3,140,000.00.

**Agenda Item #10.** Connection between the Habitat Conservation Plan (HCP) and the One Bay Area Grant (OBAG).

REGULAR:

**Agenda Item #8.** Authorize the General Manager to execute a contract with the lowest responsible bidder for the procurement of new network switches in five of the six geographically defined sections of the Light Rail service area regulated by VTA’s Supervisory Control and Data Acquisition (SCADA) system.

Note: Due to the timing of the bid opening (March 25, 2013) this recommendation is preliminary. Following the bid opening, a revised memorandum with the bid results will be submitted to the Board of Directors for approval on April 4, 2013.

20. ANNOUNCEMENTS

There were no Announcements.

21. ADJOURNMENT

On order of Vice Chairperson Abe-Koga and there being no objection the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Elaine F. Baltao, Assistant Board Secretary
Office of the Board Secretary