BOARD OF DIRECTORS MEETING
Thursday, January 31, 2013

MINUTES

The Regular Meeting of the Santa Clara Valley Transportation Authority’s (VTA) Board of Directors was called to order by Chairperson Pirzynski at 5:33 p.m. in the Board of Supervisors’ Chambers, County Government Center, 70 West Hedding Street, San José, California.

Chairperson Pirzynski welcomed David Cortese, who is currently serving as a regular Board Member, representing Santa Clara County.

1. CALL TO ORDER AND ROLL CALL

1.1. ROLL CALL

<table>
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<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
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<tbody>
<tr>
<td>Margaret Abe-Koga</td>
<td>Board Member</td>
<td>Absent</td>
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<tr>
<td>Xavier Campos</td>
<td>Board Member</td>
<td>Present</td>
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<td>Larry Carr</td>
<td>Alternate Board Member</td>
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<td>David Cortese</td>
<td>Board Member</td>
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<td>Jose Esteves</td>
<td>Board Member</td>
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<td>Rose Herrera</td>
<td>Board Member</td>
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<td>Ash Kalra</td>
<td>Vice Chairperson</td>
<td>Present</td>
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<td>Johnny Khamis</td>
<td>Alternate Board Member</td>
<td>Absent</td>
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<td>Sam Liccardo</td>
<td>Board Member</td>
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<td>Evan Low</td>
<td>Alternate Board Member</td>
<td>Absent</td>
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<td>Jamie Matthews</td>
<td>Board Member</td>
<td>Absent</td>
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<tr>
<td>Joe Pirzynski</td>
<td>Chairperson</td>
<td>Present</td>
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<td>Gail A. Price</td>
<td>Alternate Board Member</td>
<td>Present</td>
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<td>Donald Rocha</td>
<td>Board Member</td>
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<td>George Shirakawa</td>
<td>Alternate Board Member</td>
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<td>David Whittum</td>
<td>Alternate Board Member</td>
<td>Present</td>
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<tr>
<td>Perry Woodward</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>Ken Yeager</td>
<td>Board Member</td>
<td>Present</td>
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* Alternates do not serve unless participating as a Member.

1.2. Orders of the Day
Chairperson Pirzynski noted the meeting would be adjourned in memory of Sandra "Sandy" Eakins, former VTA Board Member, Palo Alto Mayor and Civic Activist.

Chairperson Pirzynski noted that Staff requested removal of Closed Session Agenda Item #3.1.C. Conference with Real Property Negotiators. Staff also requested deferral of the hearing for property in Agenda Item #5, identified as
MINUTES

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B2098, owned by Dieter Schmidt and Simin F. Schmidt, or their successors as co-trustees of the Schmidt 1980 trust dated May 5, 1980.

Chairperson Pirzynski noted that Agenda Item #8.3, Contract Award for Auditor General Services, would be heard before Agenda Item #6. He also noted that Agenda Item #7.11, Light Rail Efficiency Program Update, would be removed from the Consent Agenda and placed on the Regular Agenda.

M/S/C (Herrera/Price) to accept the Orders of the Day and approve the Consent Agenda, as amended.

2. AWARDS AND COMMENDATION

2.1. Employees of the Month for February 2013

Chairperson Pirzynski recognized Duane Garza, Light Rail Maintenance Worker, Guadalupe Maintenance Division, as Employee of the Month for February 2013. Dan Pornel, Associate Transportation Engineer, River Oaks Administration; and Dave Adamson, Coach Operator, North Division, were unable to attend.

3. CLOSED SESSION

3.1. Recess to Closed Session at: 5:39 p.m.

Vice Chairperson Kalra arrived and entered Closed Session at 5:39 p.m. Board Member Liccardo arrived and entered Closed Session at 6:02 p.m.

A. Conference with Labor Negotiators
   [Government Code Section 54957.6]

   VTA Designated Representatives
   Bill Lopez, Chief Administrative Officer
   Robert L. Escobar, Manager, Employee Relations
   Joseph Smith, Chief Financial Officer

   Employee Organization
   American Federation of State, County and Municipal Employees (AFSCME), Local 101

B. PUBLIC EMPLOYMENT
   [Pursuant to Government Code Section 54957]

   Title of position to be filled: Assistant General Manager

NOTE: M/S/C MEANS MOTION SECONDED AND CARRIED AND, UNLESS OTHERWISE INDICATED, THE MOTION PASSED UNANIMOUSLY.
C. (Removed from the Agenda.)

Conference with Real Property Negotiators
[Government Code Section 54956.8]

Property: Sale of property located at near the intersections of Sunol and West San Carlos Streets in San Jose, California (APNs: 264-14-69, 90, 122, 130 and 131)

Agency Negotiator: Bijal Patel, Deputy Director, Property Development & Management

Negotiating Parties: Michael Van Every, Green Republic, LLLP, Michael Black, Barry Swenson Builder

Under Negotiation: Price and terms of payment

3.2. Reconvened to Open Session at: 6:15 p.m.

3.3. Closed Session Report

A. Conference with Labor Negotiators
[Government Code Section 54957.6]

VTA Designated Representatives
Bill Lopez, Chief Administrative Officer
Robert L. Escobar, Manager, Employee Relations
Joseph Smith, Chief Financial Officer

Employee Organization
American Federation of State, County and Municipal Employees (AFSCME), Local 101

Robert Fabela, General Counsel, reported there was no reportable action taken during Closed Session.

B. PUBLIC EMPLOYMENT
[Pursuant to Government Code Section 54957]

Title of position to be filled: Assistant General Manager

Mr. Fabela reported there was no reportable action taken during Closed Session.

4. PUBLIC COMMENT

Michael Ludwig, Interested Citizen, suggested the hiring of two additional VTA Fare Inspectors and that fare inspections be conducted in the evenings and on Sundays.

Omar Chatty, Interested Citizen, advocated for replacing Caltrain with BART overtime.
5. PUBLIC HEARINGS

HEARING – NOTICE OF INTENTION TO ADOPT RESOLUTIONS OF NECESSITY

Chairperson Pirzynski stated this was a hearing regarding the intention of the Board of Directors to adopt Resolutions of Necessity (R.O.N.) for the BART Silicon Valley Berryessa Extension (SVBX) Project.

Chairperson Pirzynski reiterated that the property identified as B2098 has been deferred and will not be considered as part of the public hearing.

Bijal Patel, Deputy Director of Property Development and Management, provided a presentation highlighting the Resolutions of Necessity Hearing for the BART SVBX Project: 1) Project Map; 2) Status of Acquisition Activities; 3) Key Board Findings; and 4) R.O.N. Hearing Properties: a. R.W.L. Investment, Inc., a Corporation; b. Tuan Q. Phan and Genevieve A. Nguyen, husband and wife as joint tenants; and c. Hertz Realty, Inc., a California Corporation.

M/S/C (Herrera/Woodward) to close Hearing.

M/S/C (Kalra/Herrera) to adopt Resolutions of Necessity determining that the public interest and necessity requires the acquisition of property interests from three properties owned by: (1) R.W.L. Investment, Inc., a Corporation, located in Milpitas, California; (2) Tuan Q. Phan and Genevieve A. Nguyen, husband and wife as joint tenants, located in San Jose, California; and (3) Hertz Realty Inc., a California Corporation, located in San Jose, California, for the BART Silicon Valley Berryessa Extension (SVBX) Project. Motion approved by (12) Board Members.

Resolution No. 2013.02.01

Property ID/Assessor's Parcel Number/Owner
B3620 (APNs’ 086-37-015 and 086-37-026) owned by R.W.L. Investment, Inc., a Corporation

(Deferred)

Property ID/Assessor's Parcel Number/Owner
B2098 (APN 244-01-003) owned by Dieter Schmidt and Simin F. Schmidt, or their successors as co-trustees of the Schmidt 1980 trust dated May 5, 1980

Resolution No. 2013.02.02

Property ID/Assessor's Parcel Number/Owner
B2172 (APN 245-27-075) owned by Tuan Q. Phan and Genevieve A. Nguyen, husband and wife as joint tenants

Resolution No. 2013.02.03

Property ID/Assessor's Parcel Number/Owner
B2147 (APN 254-02-044) owned by Hertz Realty Inc., a California Corporation

The Agenda was taken out of order.
8. REGULAR AGENDA

Audit Committee

8.3. Contract Award for Auditor General Services

Board Member and Audit Committee Chairperson Herrera reported that the Audit Committee meeting today focused on reviewing McGladrey’s qualifications and experience to serve as VTA Auditor General. The Committee also interviewed its management team consisting of Patrick Hagan, McGladrey’s National Managing Partner for State and Local Government, who would serve as Auditor General; and Corey Saunders, McGladrey’s Director of Risk Advisory Services.

Board Member Herrera reported the panel felt that McGladrey was a very qualified and experienced firm with a demonstrated understanding of VTA’s organizational structure, diverse responsibilities and associated risk factors. The Audit Committee voted unanimously to recommend that the Board of Directors award the contract for Auditor General Services to McGladrey LLP.

Mr. Hagan provided background information on McGladrey, noting it was the fifth largest accounting/consulting firm in the country with five offices located in the State of California. He reported that McGladrey understands the direct reporting relationship to the Audit Committee and full Board, and the indirect administrative reporting responsibility to the General Manager. He noted that McGladrey would be willing to pick-up the approved Audit Program that had been in place for Fiscal 2013, and if approved, would conduct a full risk assessment to be presented to the Audit Committee at their May 2, 2013 meeting.

Board Member Herrera referenced the recommendation and noted that the base term of the contract should be corrected to reflect “29” months instead of 27 months.

M/S/C (Herrera/Woodward) to authorize the General Manager to execute a task order contract with McGladrey LLP for Auditor General services in an amount not to exceed $800,000 for the base term of twenty-nine months (through June 30, 2015). In addition, the contract also includes four optional one-year contract extensions at a maximum of $250,000 per year; execution of the one-year extensions is subject to approval by the Audit Committee.

6. REPORTS

6.1. Citizens Advisory Committee (CAC) Chairperson's Report

Clinton Brownley, CAC Chairperson, provided a brief report on the discussions held at the January 16, 2013, CAC meeting, noting the two new members appointed to the Committee, representing Building Owners and Managers Association Silicon Valley and Senior Citizens. He commented on the January 29, 2013, Board and Advisory Committee Leadership Meeting and thanked the Board of Directors for providing the Advisory Committee
Chairpersons and Vice Chairpersons the opportunity to periodically meet with the Board Chair, General Manager, and staff.

6.2. **Policy Advisory Committee (PAC) Chairperson's Report**

Alternate Board Member Price and PAC Chairperson provided a brief report on the discussions held at the January 17, 2013, PAC meeting. She concurred with the remarks made by Mr. Brownley regarding the January 29, 2013, Board and Advisory Committee Leadership Meeting.

6.3. **General Manager’s Report**

Michael T. Burns, General Manager, provided a report, highlighting: 1) Overall system-wide ridership up one percent in December 2012 compared to December 2011, noting the continued increases in express service and new limited service; 2) Status of the Elevator/escalator Retrofit Project; 3) State Route 237 Express Lanes Project received the 2012 Transportation Project of the Year from the San Francisco Bay Area Institute of Transportation Engineers (ITE); 4) VTA’s Senior Mobility Guide which provides information on how to access a full-array of VTA transportation resources, and that two travel training sessions were scheduled during the month of March 2013; 5) Adoption of the Habitat Conservation Plan (HCP) by the San Jose City Council on Tuesday, January 29, 2013, noting approval was conditioned on the HCP partners agreeing to a set of new recommendations and commitments; 6) Report on Metropolitan Transportation Commission (MTC) activities contained on the dais; and 7) Nomination of Supervisor Cortese as Vice Chair of MTC, noting that voting would take place at the February 2013 meetings.

6.3.A. **BART Silicon Valley Rapid Transit (SVRT) Program Update**

Carolyn Gonot, Chief SVRT Program Officer, provided a presentation entitled, BART Silicon Valley Program Update, highlighting: 1) Upper Penitencia Creek Trail Connection Update; 2) Maintenance of Traffic and Access (MOTA); 3) Stakeholder Outreach Summary Three Tier Approach; 4) Residential Noise Insulation Program (RNIP) Update and Next Steps; and 5) SVBX Project and SVRT Program Updates/Key Activities.

Board Member Yeager thanked and commended staff for a job well done on the Penitencia Creek Trail connection.

**On order of Chairperson Pirzynski** and there being no objection, the BART Silicon Valley Rapid Transit (SVRT) Program Update was received.

6.3.B. **Metropolitan Transportation Commission (MTC) and California Transportation Commission (CTC) activities**

There was no report on MTC and California Transportation Commission (CTC) activities.
6.4. **Chairperson's Report**

Chairperson Pirzynski reported on the success of the January 29, 2013, Board and Advisory Committee Leadership Meeting, noting the topics of discussion. Chairperson Pirzynski expressed his appreciation to the leadership and members of the Advisory Committees for their time, effort and contributions and real dedication.

7. **CONSENT AGENDA**

7.1. **Board of Directors Regular Meeting Minutes of January 10, 2013**

M/S/C (Herrera/Price) to approve the Board of Directors Regular Meeting Minutes of January 10, 2013.

7.2. **Fund Agreements with MTC for CMA Planning & Programming Funds**

M/S/C (Herrera/Price) to authorize the General Manager to execute interagency fund agreements with the Metropolitan Transportation Commission (MTC) for federal funds which support VTA Congestion Management Agency (CMA) planning and programming activities.

7.3. **Reprogram $326,700 in CMAQ Funds from Jackson St. Pedestrian Improvements to the West San Carlos St. Phase II Sidewalk Project**

M/S/C (Herrera/Price) to reprogram $326,700 in CMAQ funds from the City of San Jose's completed Jackson St. Pedestrian Improvements project to the City of San Jose's West San Carlos St. Phase II Sidewalk project.

7.4. **Santa Clara – Alum Rock Bus Rapid Transit Project Utility Rearrangement Construction Authorization**

M/S/C (Herrera/Price) to authorize the General Manager to commence utility relocation construction activities for the rearrangement of facilities determined to be in conflict with the Santa Clara - Alum Rock Bus Rapid Transit Project improvements. The utility owners include Pacific Gas & Electric Company, San Jose Water Company, AT&T, and others. The estimated cost for such rearrangements is $4.9 million.

7.5. **Quitclaim Deed for Bus Stop and Shelter Easement**

M/S/C (Herrera/Price) to authorize the General Manager to execute the quitclaim of an existing Easement for a bus shelter and bus stop which have been relocated and now lie within public right-of-way.

7.6. **Agreement for Reimbursement of County of Santa Clara’s Costs for SVBX Project Support**

M/S/C (Herrera/Price) to authorize the General Manager to negotiate and execute a cooperative agreement with the County of Santa Clara (County) regarding the reimbursement of County’s staff costs to assist VTA with design
coordination, construction document development, and construction coordination in support of the BART Silicon Valley Berryessa Extension (SVBX) Project in an amount up to $985,000.

7.7. **Monthly Legislative History Matrix**

**M/S/C (Herrera/Price)** to review the Monthly Legislative History Matrix.

7.8. **FY 2014 & FY 2015 Biennial Budget Assumptions**

**M/S/C (Herrera/Price)** to review the Fiscal Year 2014 & Fiscal Year 2015 Biennial Budget Assumptions.

7.9. **Valley Transportation Plan 2040 - Chapters Two and Three**

**M/S/C (Herrera/Price)** to review the draft of Chapters 2 and 3 of the Valley Transportation Plan (VTP) 2040.

7.10. **October 2013 VTP Highway Program Semi-Annual Report**

**M/S/C (Herrera/Price)** to receive the October 2012 VTP Highway Program Semi-Annual Report.

7.11. **(Removed from the Consent Agenda and placed on the Regular Agenda.)**

Receive an update on the Light Rail Efficiency Program.

7.12. **Real Time Information Update**

**M/S/C (Herrera/Price)** to receive an update on the Real Time Information (RTI) project.

8. **REGULAR AGENDA (Continued)**

*Transit Planning and Operations Committee*

8.1. **BRT Bus Procurement**

Michael Hursh, Chief Operating Officer, provided an overview of the staff report.

**Public Comment**

Mr. Ludwig thanked VTA for purchasing the 60-foot articulated Bus Rapid Transit (BRT) buses and equipping the buses with Wi-Fi.

Eugene Bradley, Silicon Valley Transit Users, echoed Mr. Ludwig’s comments and questioned if there was an option for VTA to purchase ten additional buses. Mr. Burns noted there was no flexibility with the contract that is being awarded tonight, but VTA has a separate initiative to purchase additional express buses over the course of next year.
M/S/C (Campos/Herrera) to authorize the General Manager to execute a contract with New Flyer of America Inc. (New Flyer) in the amount of $32,987,101 for the purchase of 29 sixty foot articulated Hybrid Diesel-Electric Bus Rapid Transit (BRT) buses and related equipment, training and support, along with the option to purchase an additional 20 buses for future BRT fleet requirements in an amount up to approximately $20,658,567 plus the Producer Price Index (PPI). The execution of the contract will be subject to compliance with the FTA pre-award requirements and the satisfactory clearance of any protests.

8.2. Guadalupe Fuel Cell Project

Tom Fitzwater, Environmental Planning Manager, provided an overview of the staff report.

Vice Chairperson Kalra commented that VTA would see significant savings in electricity costs as well as an environmental benefit due to the installation of the electricity-generating fuel cell technology at VTA’s Guadalupe Division.

M/S/C (Herrera/Woodward) to authorize the General Manager to negotiate and execute a 20-year Power Purchase Agreement with Bloom Energy Corporation and project financier Alternative Energy Development Group for an electricity-generating fuel cell technology and maintenance contract to be installed at VTA’s Guadalupe Division.

7.11. Light Rail Efficiency Program Update

John Ristow, Chief CMA Officer, provided a brief overview of the staff report.

Board Member Herrera left the meeting at 7:21 p.m.

Mr. Burns clarified that VTA has no expectation of forwarding a recommendation for a Downtown San Jose By-Pass Track to the Board of Directors at their March 7, 2013 meeting. In fact, VTA has removed the Downtown San Jose By-Pass Track improvement from the environmental review, noting there is clearly a lot more work to be conducted.

Public Comment

The following Members of the Public advocated for alternatives that do not include a Downtown San Jose By-Pass Track at St. James Park:

- Kymberli Brady, San Jose Downtown Resident’s Association
- Jack Sardegna, St. James Park Neighborhood Association
- Jill Sardegna, St. James Park Neighborhood Association
- Janis Gemenani, St. James Park Neighborhood Association
- Judy Stabile, Preservation Action Council of San Jose
- Brian Grayson, Executive Director, Preservation Action Council of San Jose
Edward Mason, Interested Citizen, expressed concern regarding the connectivity issues between light rail and bus, noting now is the opportunity to enhance connectivity by evaluating the connecting bus schedules.

Mr. Ludwig provided a handout of a post he wrote to the Silicon Valley Transit Users regarding the Winchester – Downtown San Jose trains layover in Downtown San Jose. He referenced three options (#1, #2, and #6) that VTA should go forward with.

Mr. Bradley commented that VTA needs to provide more information on how it will make light rail more efficient and offered suggestions to increase the speed of the light rail trains.

Roland Lebrun, President, Santa Theresa/Bernal Association, expressed concerned regarding the proposed plan that would affect the Santa Theresa Light Rail line and Caltrain connectivity and offered another solution.

Mr. Chatty expressed concern regarding the impacts to the significant amount of people who are being stopped by light rail trains at intersections and suggested this issue be looked at when conducting the light rail analysis.

Board Member Liccardo thanked the Members of the Public for addressing the Board of Directors regarding the preservation of St. James Park. He also thanked Mr. Burns for providing the additional security in the park and for clarifying staff’s position that there are no decisions made at this time.

Board Member Liccardo referenced the handout he provided containing comments regarding the Light Rail Efficiency Program, specifically addressing the concerns regarding implementation of a by-pass track in Saint James Park. He referenced Page 2 of the handout and requested that staff provide a written explanation of the questions frequently asked and that it be posted no later than the March 7, 2013, VTA Board of Directors meeting.

Alternate Board Member Whittum requested information on the City of San Jose’s plans to invest in St. James Park. Board Member Liccardo noted he would provide the information.

Board Member Cortese requested that staff provide the Board of Directors with the costs and ridership projections for the Light Rail Transit (LRT) system extensions (Vasona Junction and Capitol Expressway), which was studied as part of the Light Rail Systems Analysis in 2010. He also requested information on what assumptions were used for the base case scenario for the two extensions.

M/S/C (Liccardo/Woodward) to request that VTA staff provide a written explanation of all of the following, by no later than the date of the March 7, 2013, VTA Board of Directors meeting along with any other information requested by the Board of Directors, and that it be made available to the public:

- Whether staff has identified a preferred alternative.
• If not, which alternatives VTA staff is subjecting to further analysis, and for each alternative, the scope of the additional analysis (e.g., construction cost, ridership, feasibility of operations, etc.).
• When staff will decide on a preferred alternative.
• When the VTA Board will decide the matter.
• An explanation for the ”moving target” of bypass delay durations, originally quoted by VTA staff as 5-7 minutes, and declining to a current estimate of 3.5 minutes.
• How VTA staff arrived at an increase in operational cost of $2 million for options 13 or 14, when the entire annual LRT operating cost is estimated to be less than $57.6 million for the entire system (based on Staff’s March 25, 2010 memorandum, p. 6).
• An explanation for the changing estimates of the capital cost for a bypass track Downtown, ranging from $4 million in 2010 to a figure over twice that size today.
• An explanation of the components of the estimated construction cost of $20.6 million for the platform at 4th and San Carlos, as described in Staff’s March 25, 2010 memorandum.
• The underlying studies and analyses providing the ridership estimates for the various options described on p. 7 of Staff’s March 25, 2010 memorandum, including the 2,800 new boardings for the “Downtown Loop,” and the 1,400 new boardings for the “4th Street”/San Carlos alternative.
• The extent in clear, quantitative terms to which independent system improvements, such as traffic control signal systems upgrades, or fencing along North First Street, provide adequate system efficiency improvements to meet the Board’s objectives for the Light Rail Efficiency Project.

Further, requested that staff provide the Board of Directors with the costs and ridership projections for the Light Rail Transit (LRT) system extensions (Vasona Junction and Capitol Expressway), which was studied as part of the Light Rail Systems Analysis in 2010. Also, requested information on what assumptions were used for the base case scenario for the two extensions.

On order of Chairperson Pirzynski and there being no objection, an update on the Light Rail Efficiency Program was received.

9. OTHER ITEMS

9.1. ITEMS OF CONCERN AND REFERRAL TO ADMINISTRATION

There were no items of Concern and Referral to Administration.

9.2. Reports from VTA Committees, Joint Powers Boards (JPB), and Regional Commissions

9.2.A. VTA Standing Committees

• Administration & Finance (A&F) Committee – January 24, 2013, Minutes were accepted as contained on the dais.
• Congestion Management Program & Planning (CMPP) Committee - January 24, 2013, Minutes were accepted as contained on the dais.
• Transit Planning & Operations (TP&O) Committee - January 24, 2013, Minutes were accepted as contained on the dais.
• Audit Committee – There was no report.

9.2.B. VTA Advisory Committees
• Committee for Transit Accessibility (CTA) – January 16, 2013, Minutes were accepted as contained on the dais.
• Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) - January 16, 2013, Minutes were accepted as contained on the dais.
• Bicycle & Pedestrian Advisory Committee (BPAC) - January 16, 2013, Minutes were accepted as contained on the dais.
• Technical Advisory Committee (TAC) – January 17, 2013, Minutes were accepted as contained on the dais.
• Policy Advisory Committee (PAC) – January 17, 2013, Minutes were accepted as contained on the dais.

9.2.C. VTA Policy Advisory Boards (PAB)
• Diridon Station Joint Policy Advisory Board – There was no report.
• Downtown East Valley PAB - There was no report.
• El Camino Real Rapid Transit PAB – There was no report.

9.2.D. Joint Powers Boards and Regional Commissions
• Peninsula Corridor Joint Powers Board – There was no report.
• Capitol Corridor Joint Powers Board – There was no report.
• Dumbarton Rail Corridor Policy Committee – There was no report.
• Metropolitan Transportation Commission (MTC) – January 23, 2013, Meeting Summary Notes were accepted as contained on the dais.
• Sunol Smart Carpool Lane Joint Powers Authority – There was no report.

9.3. Announcements

There were no Announcements.
10. ADJOURN

On order of Chairperson Pirzynski and there being no objection, the meeting was adjourned at 8:03 p.m. in memory of Sandra “Sandy” Eakins, former VTA Board Member, Palo Alto Mayor and Civic Activist.

Respectfully submitted,

Tracene Y. Crenshaw, Board Assistant
VTA Office of the Board Secretary