CALL TO ORDER

The Regular Meeting of the Santa Clara Valley Transportation Authority’s (VTA) Board of Directors was called to order by Chairperson Abe-Koga at 5:37 p.m. in the Board of Supervisors’ Chambers, County Government Center, 70 West Hedding Street, San José, California.

1. ROLL CALL

<table>
<thead>
<tr>
<th>Attendee Name</th>
<th>Title</th>
<th>Status</th>
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<tbody>
<tr>
<td>Margaret Abe-Koga</td>
<td>Chairperson</td>
<td>Present</td>
</tr>
<tr>
<td>Marshall Anstandig</td>
<td>Alternate Board Member</td>
<td>NA</td>
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<tr>
<td>Xavier Campos</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>Dave Cortese</td>
<td>Ex-Officio Board Member</td>
<td>Absent</td>
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<tr>
<td>Rose Herrera</td>
<td>Board Member</td>
<td>Absent</td>
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<tr>
<td>Ash Kalra</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>Liz Kniss</td>
<td>Board Member</td>
<td>Absent</td>
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<tr>
<td>Rich Larsen</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>Sam Liccardo</td>
<td>Board Member</td>
<td>Absent</td>
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<tr>
<td>Jamie Matthews</td>
<td>Alternate Board Member</td>
<td>Present</td>
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<tr>
<td>Pete McHugh</td>
<td>Alternate Board Member</td>
<td>NA</td>
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<tr>
<td>Chris Moylan</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>Chuck Page</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>Nancy Pyle</td>
<td>Alternate Board Member</td>
<td>Absent</td>
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<tr>
<td>Chuck Reed</td>
<td>Board Member</td>
<td>Present</td>
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<tr>
<td>George Shirakawa</td>
<td>Alternate Board Member</td>
<td>NA</td>
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<tr>
<td>Perry Woodward</td>
<td>Board Member</td>
<td>Present</td>
</tr>
<tr>
<td>Ken Yeager</td>
<td>Vice Chairperson</td>
<td>Present</td>
</tr>
</tbody>
</table>

Present * Alternates do not serve unless participating as a Member.

A quorum was present.

Chairperson Abe-Koga noted: 1) Awards and Commendations, will now be heard before the Board goes into closed session; 2) two addenda have been added to the agenda: Item 2.B.X - VTA Mobile App Contest winner; and Item 5.D.X - Anticipated Litigation - Conference with Legal Counsel Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One case involving a Real Time Information Project contract with ACS Transport Solutions Inc., a Xerox Company.
2. AWARDS AND COMMENDATION

A. Employees of the Month for September 2011

Chairperson Abe-Koga recognized and presented an award to Eric Rosenberg, Transit Development Specialist II, River Oaks; Jason Finstad, Transit Mechanic, Chaboya Maintenance; and Akihiro Terasawa, Coach Operator, North Division; as Employees of the Month for September 2011.

B. Employees of the Month for October 2011

Chairperson Abe-Koga recognized and presented an award, to recognize Jeff Theroux, Engineering Aide, River Oaks Administration; Kristi Daniel, North Division Coach Operator; and Orlando de la Cruz, Transit Mechanic, North Division as Employees of the Month for October 2011. Russell Anderson, Maintenance Training Supervisor, Supervisor of the Quarter for the fourth quarter of 2011, was unable to attend.

2.B.X. VTA Mobile App Contest Winner

Chairperson Abe-Koga recognized and presented an award to Vashishtha Jogi as the winner of VTA’s Mobile App Contest winner.

3. Citizens Advisory Committee (CAC) Chairperson’s Report

There was no CAC Report.

4. Policy Advisory Committee (PAC) Chairperson’s Report

Chairperson Joe Pirzynski provided an update of the September 8, 2011 PAC meeting.

5. RECESS CLOSED SESSION

Public Comment

Walter Marchetti, VTA Employee, expressed concern with American Federation of State, County and Municipal Employees (AFSCME) contract negotiations.

Jennifer Stanislaw, VTA Employee, encouraged the resumption of step progression wages for AFSCME represented employees.

Kevin Wilson, VTA Employee, expressed concern with the elimination of the proposed “Me Too” clause.
5. **RECESS CLOSED SESSION at: 5:56 p.m.**

A. Conference with Real Property Negotiators
   [Government Code Section 54956.8]
   
   Property: 2755 El Camino Real, Palo Alto, CA [APN 132-36-084]
   
   Agency Negotiator: Bijal Patel, Deputy Director, Property Development & Management
   
   Negotiating Parties: Bob O’Gorman, Regional Vice President, JP Morgan Chase
   
   Under Negotiation: Price and terms of payment

B. Existing Litigation - Conference with Legal Counsel
   [Government Code Section 54956.9(a)]
   
   Name of Case: Santa Clara Valley Transportation Authority v. San Jose V Investors LLC, et al. (Eminent Domain)
   
   (Santa Clara Superior Court Case No.: 1-11-CV-208792)

C. Conference with Labor Negotiators
   [Government Code Section 54957.6]
   
   VTA Designated Representatives:
   Joseph Smith, Chief Financial Officer
   Bill Lopez, Chief Administrative Officer
   Robert L. Escobar, Human Resources Manager
   
   Employee Organizations:
   American Federation of State, County and Municipal Employees (AFSCME), Local 101

D. Public Employee Performance Evaluation
   [Government Code Section 54957]
   
   Title: General Manager

5.D.X. Anticipated Litigation - Conference with Legal Counsel
   [Government Code Section 54956.9]
   
   Initiation of litigation pursuant to subdivision (c) of Section 54956.9:
   One case involving a Real Time Information Project contract with ACS Transport Solutions Inc., a Xerox Company
   
   Board Member Larsen arrived at the meeting at 6:00 p.m. and entered closed session and Alternate Board Member Matthews relinquished his seat and left the meeting.
RECONVENED TO OPEN SESSION at: 6:40 p.m.

Vice Chairperson Yeager arrived at the meeting at 6:43 p.m. and took his seat.

6. CLOSED SESSION REPORT

A. Conference with Real Property Negotiators
   [Government Code Section 54956.8]
   Property: 2755 El Camino Real, Palo Alto, CA [APN 132-36-084]
   Agency Negotiator: Bijal Patel, Deputy Director, Property Development & Management
   Negotiating Parties: Bob O’Gorman, Regional Vice President, JP Morgan Chase
   Under Negotiation: Price and terms of payment
   Kevin Allmand, General Counsel, stated there was no reportable action taken during Closed Session.

B. Existing Litigation - Conference with Legal Counsel
   [Government Code Section 54956.9(a)]
   Name of Case: Santa Clara Valley Transportation Authority v. San Jose V Investors LLC, et al. (Eminent Domain)
   (Santa Clara Superior Court Case No.: 1-11-CV-208792)
   Mr. Allmand stated there was no reportable action taken during Closed Session.

C. Conference with Labor Negotiators
   [Government Code Section 54957.6]
   VTA Designated Representatives:
   Joseph Smith, Chief Financial Officer
   Bill Lopez, Chief Administrative Officer
   Robert L. Escobar, Human Resources Manager
   Employee Organizations:
   American Federation of State, County and Municipal Employees (AFSCME), Local 101
   Mr. Allmand stated there was no reportable action taken during Closed Session therefore Item #7, Authorize the General Manager to approve and formally adopt amended successor labor agreements negotiated between the Santa Clara Valley Transportation Authority (VTA) and American Federation of State, County and Municipal Employees (AFSCME), will be removed from the Agenda.
D. Public Employee Performance Evaluation  
[Government Code Section 54957]

Title: General Manager

Mr. Allmand stated there was no reportable action taken during Closed Session.

5.D.X. Anticipated Litigation - Conference with Legal Counsel  
[Government Code Section 54956.9]

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One case involving a Real Time Information Project contract with ACS Transport Solutions Inc., a Xerox Company

Mr. Allmand stated there was no reportable action taken during Closed Session.

7. (Removed from the Agenda.)

Authorize the General Manager to approve and formally adopt amended successor labor agreements negotiated between the Santa Clara Valley Transportation Authority (VTA) and American Federation of State, County and Municipal Employees (AFSCME).

8. HEARING - NOTICE OF INTENTION TO ADOPT RESOLUTION OF NECESSITY

Chairperson Abe-Koga stated this was a hearing regarding the intention of the Board to adopt a Resolution of Necessity (RONs) for certain property interests in connection with the BART Silicon Valley Berryessa Extension (SVBX) Project.

Bijal Patel, Deputy Director of Property Development, provided a PowerPoint presentation regarding the BART Silicon Valley Berryessa Extension Project. Ms. Patel highlighted: 1) project map; 2) status of acquisition activities; 3) RON hearing- key Board findings; and 4) RON Hearing- subject property.

M/S/C (Page/Yeager) to close the Hearing and adopt Resolution of Necessity determining that the public interest and necessity require the acquisition of property interest from one parcel owned by: US REIF Mabury California, LLC. Motion approved by 9 Board Members.

Resolution No. 2011.10.31  
Property ID/Assessor’s Parcel Number/Owner  
B2319 (APN 254-17-065,074,075,076) owned by US REIF Mabury California, LLC

Board Member Reed left the meeting at 6:45 p.m.

9. PUBLIC PRESENTATIONS

Eugene Bradley, Silicon Valley Transit Users, expressed his concern with overcrowding on Lines #22 and #23, and specifically asked what VTA’s plan is between now and the implementation of the Rapid Transit Service.
James Wightman, Interested Citizen, expressed his concern with graffiti on the system, Clipper Card access, and public transportation for the proposed 49er stadium.

10. **ORDERS OF THE DAY**

M/S/C (Larsen/Page) to approve the Orders of the Day and the Consent Agenda.

**CONSENT AGENDA**

11. **Regular Meeting Minutes of September 1, 2011**

M/S/C (Larsen/Page) to approve the Board of Directors Regular Meeting Minutes of September 1, 2011.

**Administration and Finance Committee**

*Items submitted for the Consent Agenda by the Administration and Finance Committee.*

12. **Renewal of Employee Benefit Contracts**

M/S/C (Larsen/Page) to authorize the General Manager to renew benefit contracts with Kaiser, United Health Care, Valley Health Plan, Delta Dental, Pacific Union Dental, Vision Service Plan, CIGNA, and Custom Benefits Administrators for VTA employees and retirees for calendar year 2012.

**Congestion Management Program and Planning Committee**

*Items submitted for the Consent Agenda by the Congestion Management Program and Planning Committee.*

13. **Programmed Project Monitoring - Quarterly Report**

M/S/C (Larsen/Page) to accept the findings from the 2011 Transportation System Monitoring Program report.

14. **2012 State Transportation Improvement Program**

M/S/C (Larsen/Page) to approve the 2012 State Transportation Improvement Program.

15. **Measure B Transportation Improvement Program – Program Savings**

M/S/C (Larsen/Page) to appropriate $3.6 million in Measure B Transportation Improvement Program (MBTIP) savings and authorize the General Manager to: transfer $2.1 million from the MBTIP fund to VTA’s Enterprise fund; and pay to the County Roads and Airports Department an amount of $1.5 million for expressway projects.

16. **Local Program Reserve for San Tomas Expressway Widening.**

M/S/C (Larsen/Page) to approve the programming of $900,000 in Local Program Reserve (LPR) funds for the County’s San Tomas Expressway Widening project.
17. **BEP Project Status Semi-Annual Update**

M/S/C (Larsen/Page) to receive a report on the status of the Bicycle Expenditure Program Projects.

**Transit Planning and Operations Committee**

*Items submitted for the Consent Agenda by the Transit Planning and Operations Committee.*


M/S/C (Larsen/Page) to receive the Semi-Annual Report for the 2000 Measure A Transit Improvement Program through June 2011.

19. **Trapeze OPS – Integrated Transportation Management System**

M/S/C (Larsen/Page) to authorize the General Manager to enter into an agreement with Trapeze Software Group to purchase and install the Trapeze OPS software, in an amount not exceeding $1.8 million.

20. **BART Silicon Valley – Amendment to Travel Forecasting Services Contract with Hexagon Transportation Consultants, Inc.**

M/S/C (Larsen/Page) to authorize the General Manager to execute a contract amendment with Hexagon Transportation Consultants, Inc., in the amount of $299,910 for services associated with continued planning support of the BART Silicon Valley Program, for a total revised contract amount of $654,171.

**Audit Committee**

*The Audit Committee did not meet in September 2011.*

**SPECIAL REPORTS**

21. **REPORT FROM THE GENERAL MANAGER**

Michael T. Burns, General Manager, provided a brief report, highlighting the following: 1) The increase in ridership and boardings per revenue hour for the month of September 2011, when compared to the same period last year; 2) Clipper ridership continues to grow, 3) construction progress of Blossom Hill Pedestrian Overcrossing Project, 4) construction for the Express Lanes in 237/880 Express Connector has begun with the projected express lanes opening in early spring 2012, 5) I-880 Widening Project from SR 237 to US 101 in San Jose/Milpitas was advertised in August 2011 with bid opening scheduled for October 25, 2011 and expected completion date of July 2013; 6) US 101 Auxiliary Lanes (SR 85 to Embarcadero Road) Mountain View/Palo Alto project completion date is August 2013; 7) Solar Installation project at the three bus divisions is progressing; and 8) overview of VTA’s role in President Obama’s visit to Silicon Valley. Mr. Burns thanked local law enforcement agencies and VTA employees who contributed to a safe visit for President Obama as well as minimizing impacts of service to VTA riders.
Public Comments

Eugene Bradley, Silicon Valley Transit Users, asked staff to provide him with year-to-year bus and light rail ridership information.

### 22. REPORT FROM THE CHAIRPERSON

Chairperson Abe-Koga reported: 1) The Senate Transportation and Housing Committee held a hearing September 13, 2011, regarding Bay Area regional governance; 2) Met with Advisory Chairpersons and Vice Chairpersons to discuss Board City Groupings changes; VTA major programs, challenges, and closing out of the Advisory Committee Enhancement (ACE) Process.

Chairperson Abe-Koga noted this year the Board will forego the usual process of selecting a nominating committee for the election of Chairperson and Vice Chairperson for the succeeding year. She invited any Board Member who is interested to serve as Chairperson or Vice Chairperson to send a letter via the Board Secretary’s Office. At the December Board meeting nominations from the floor will be considered along with the letters of intent. The new Chair and Vice Chair one-year term will be effective January 2012.

Chairperson Abe-Koga noted the Board’s practice is to rotate the position of Chair and Vice Chairperson among the City Groupings. The rotation for 2012 calls for a Chairperson from the county representatives and Vice Chairperson from the small cities.

Public Comments

Eugene Bradley, Silicon Valley Transit Users, inquired if the letters of intent are public records. Mr. Allmand answered in the affirmative.

### REGULAR AGENDA

#### 23. SVRT Program Update

Carolyn Gonot, Chief SVRT Officer, provided an overview of the staff report highlighting upcoming Board actions for the SVRT project. She noted activities in November 2011 will include: 1) SVBX C610 Piper Drive Utility Relocation Contract; 2) First Reading for Adoption of Ordinance for Collection of Measure B Sales Tax Revenue; and SVBX Resolutions of Necessity.

Ms. Gonot noted the scheduled SVBX items the Board will consider for December 2011 include: 1) SVBX Construction Management Services; 2) SVBX C700 Design Build Contract; 3) SVBX project Management Services Contract Amendment: HMM/B Joint Venture; 4) SVBX Design-Support-During-Construction Services Contract Amendments (Various); 5) Adoption of Ordinance and Resolution for Collection of Measure B Sales Tax Revenue; and 6) SVBX Resolutions of Necessity.
Ms. Gonot added early 2012 staff will bring to the Board SVBX Station Campus Design Services and additional Resolutions of Necessity.

Vice Chairperson Yeager requested clarification regarding the process of the Adoption of Ordinance and Resolutions for Collection of Measure Sales Tax Revenue. Ms. Gonot noted the need for the ordinance and Mr. Allmand described the process.

On order of Chairperson Abe-Koga and there being no objection, the SVRT Program Update was received.

Administration and Finance Committee - Liz Kniss
The Administration and Finance Committee did not meet in September 2011.

24. VTA-ATU Pension Plan Actuarial Valuation as of January 1, 2011

Ali Hudda, Deputy Director of Accounting, introduced Graham Schmidt, representing EFI Actuaries. Mr. Schmidt provided a Power Point presentation highlighting the VTA ATU Pension Plan 2011 Actuarial Valuation. He discussed: 1) Plan cost; 2) Funded Status; 3) Peer Group Comparisons; 4) Economic Assumptions; and 5) GASB Exposure Draft.

On order of Chairperson Abe-Koga and there being no objection, the VTA-ATU Pension Plan Actuarial Valuation of January 1, 2011 was received.

Congestion Management Program and Planning Committee - Chuck Page
Items submitted for the Regular Agenda by the Congestion Management Program and Planning Committee.

25. Diridon Station Land Use Plan

Hans Larsen, City of San Jose, Director of Transportation, provided a PowerPoint presentation entitled, “Diridon Station Area Plan,” highlighting future plans for the Diridon Station area, the HP Pavilion area, Downtown Strategy, Economic Strategy, and Next Steps. He provided a brief overview of proposed plans for a “World Class Transit System” and Downtown San Jose transit expansion. He also discussed opportunities for Joint Development Partnership between the City of San Jose, VTA, and the Joint Powers Board (JPB).

Board Member Larsen asked if the area would have sufficient parking facilities. Mr. Larsen stated some parking facilities will be available but the emphasis will be to promote public transportation.

M/S/C (Page/Larsen) to approve the goals and next steps for the Diridon Station Land Use Plan; and authorize the General Manager to collaborate with City of San Jose and Peninsula Corridor Joint Powers Board (Caltrain) on the development of an agreement to facilitate the comprehensive development of the Central Zone - Core Area.

Board Member Campos left his seat at 7:30 p.m.
26. **VTA Capital Projects – Amendment to Program and Construction Management Services Contract with South Bay Transportation Associates**

Ken Ronsee, Deputy Director of Construction and Engineering, provided an update of the staff report.

**M/S/C (Page/Yeager)** on a vote of 7 ayes, 0 no, and 1 recusal to authorize the General Manager to execute a contract amendment with South Bay Transportation Associates, for program and construction management services, extending the contract term through September 30, 2013 and increasing the approved contract amount by $16,000,000 for a new contract amount not to exceed $51,300,000. Board Member Campos recused per Government Code Section Section 84308.

Board Member Campos took his seat at 7:43 p.m.

**Transit Planning and Operations Committee - Rich Larsen**

*Items submitted for the Regular Agenda by the Transit Planning and Operations Committee.*

27. **Hayward Maintenance Complex Funding Contribution**

Carolyn M. Gonot, provided background information on the Hayward Maintenance Complex Funding Contribution. Ms. Gonot stated the 16 mile extension of Bay Area Rapid Transit (BART) into Santa Clara County is being implemented under agreement with BART, by VTA’s Silicon Valley Rapid Transit (SVRT) Program.

Carolyn M. Gonot, provided an overview of the staff report and presented a PowerPoint presentation entitled, “Hayward Maintenance Complex”.

Ms. Gonot noted this will be a phased program. She noted there is a need for maintenance facilities to support the rolling stock of the first phase, the 10-mile SVBX project. In 2010 VTA and BART staff agreed that with some modifications the existing storage and maintenance facilities in Hayward would suit both organizations’ needs.

Board Member Larsen stated TP&O reviewed this item and endorses the staff recommendation. He asked if all alternatives have been considered. Ms. Gonot stated all alternatives have been studied extensively and Hayward Maintenance Complex is the recommended alternative.

Michael T. Burns, VTA General Manager, stated this alternative is cost, will save approximately $75 million, and has the least impact to the community.

**M/S/C (Larsen/Page)** to authorize the General Manager to execute an agreement between VTA and the Bay Area Rapid Transit (BART) District for the purchase of property and the design and construction work for the Hayward Maintenance Complex project. The cost would be $125.3 million for design and construction plus property acquisition and relocation costs estimated between $55 million and $60 million for an approximate total of $180.3 million to $185.3 million.
OTHER ITEMS

28. ITEMS OF CONCERN AND REFERRAL TO ADMINISTRATION

There were no Items of Concern and Referral to Administration.

29. Monthly Legislative History Matrix

On order of Vice Chairperson Abe-Koga and there being no objection, the Monthly Legislative History Matrix was accepted as contained in the Agenda Packet.

30. REPORTS (UNAPPROVED MINUTES) FROM STANDING COMMITTEES

A. Administration and Finance Committee

There was no report from the Administration and Finance Committee.

B. Congestion Management Program and Planning Committee

On order of Chairperson Abe-Koga and there being no objection, the September 16, 2011 Congestion Management Program and Planning Committee Minutes were accepted as contained on the dais.

C. Transit Planning and Operations Committee

On order of Chairperson Abe-Koga and there being no objection, the September 15, 2011 Transit Planning and Operations Committee Minutes were accepted as contained on the dais.

D. Audit Committee

There was no report from the Audit Committee.

31. REPORTS (UNAPPROVED MINUTES) FROM ADVISORY COMMITTEES

A. Committee for Transit Accessibility (CTA)

There was no report from the Committee for Transit Accessibility (CTA).

B. Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC)

On order of Chairperson Abe-Koga and there being no objection, the September 7, 2011 Citizens Advisory Committee (CAC) and 2000 Measure A Citizens Watchdog Committee (CWC) Minutes were accepted as contained in the Agenda Packet.
C. **Bicycle & Pedestrian Advisory Committee (BPAC)**

On order of Chairperson Abe-Koga and there being no objection, the September 7, 2011 Bicycle & Pedestrian Advisory Committee (BPAC) Minutes were accepted as contained in the Agenda Packet.

D. **Technical Advisory Committee (TAC)**

On order of Chairperson Abe-Koga and there being no objection, the September 8, 2011 Technical Advisory Committee (TAC) Minutes were accepted as contained in the Agenda Packet.

E. **Policy Advisory Committee (PAC)**

On order of Vice Chairperson Abe-Koga and there being no objection, the September 8, 2011 Policy Advisory Committee (PAC) Minutes were accepted as contained in the Agenda Packet.

32. **REPORTS FROM JOINT POWERS BOARDS (JPBs) & REGIONAL COMMISSIONS**

A. **Peninsula Corridor JPB**

On order of Vice Chairperson Abe-Koga and there being no objection, the Summary Notes from the October 6, 2011 Peninsula Corridor JPB Meeting were accepted as contained on the dais.

B. **Capitol Corridor JPB**

There was no report from the Capitol Corridor Joint Powers Board.

C. **Dumbarton Rail Corridor Policy Committee**

There was no report from the Dumbarton Rail Corridor Policy Committee.

D. **Metropolitan Transportation Commission (MTC)**

**Public Comments**

Eugene Bradley, Silicon Valley Transit Users, expressed his support of MTC’s Commissioner Corteses’ position to oppose the move of the new MTC facility from Oakland to San Francisco. He also expressed concern with HOV lanes.

On order of Vice Chairperson Abe-Koga and there being no objection, the Summary Notes from the September 28, 2011 Metropolitan Transportation Commission Meeting were accepted as contained on the dais.
E. Sunol Smart Carpool Lane Joint Powers Authority

On order of Vice Chairperson Abe-Koga and there being no objection, the Summary Notes from the September 12, 2011 Sunol Smart Carpool Lane Joint Powers Authority.

F. SR 152 Mobility Partnership

There was no report from the SR 152 Mobility Partnership.

33. REPORTS FROM VTA POLICY ADVISORY BOARDS (PABs)

A. Diridon Station Joint Policy Advisory Board

On order of Chairperson Abe-Koga and there being no objection, the Minutes from the September 16, 2011 Diridon Station Joint Policy Advisory Board were accepted as contained on the dais.

B. Downtown East Valley PAB

There was no report from the Downtown East Valley PAB.

C. El Camino Real Rapid Transit PAB

There was no report from the El Camino Real Rapid Transit PAB.

D. Silicon Valley Rapid Transit Corridor & BART Warm Springs Extension PAB

There was no report from the Silicon Valley Rapid Transit Corridor & BART Warm Springs Extension PAB.

34. ANNOUNCEMENTS

There were no announcements.

35. ADJOURNMENT

On order of Chairperson Abe-Koga and there being no objection, the meeting was adjourned at 7:54 p.m.

Respectfully submitted,

Jacqueline F. Golzio, Board Assistant
VTA Office of the Board Secretary