# Instruction

Submit this form in PDF format to 2016MeasureB@vta.org by October 1st of each year to provide a progress update for the 2016 Measure B Bicycle & Pedestrian Education & Encouragement (EE) program.

# General information

|  |  |
| --- | --- |
| Jurisdiction |  |
| Date of Submittal |  |
| Contact – Name/Title  |  |
| Email |  |
| Phone  |  |
| Total allocation through FY2024*(including any allocation banked)* |  |
| Reimbursement received through FY2024 |  |
| Remaining allocation |  |
| Reporting period  | FY2024 (July 1, 2023 – June 30, 2024) |

# Program Progress Report

1. **Did you request to bank any of your allocations for this reporting period?**

[ ]  Yes, we requested to bank full allocations for this reporting period. You may skip Questions 2-4. Please briefly describe if you worked on any preparation for a larger EE effort/activity:

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[ ]  Yes, we requested to bank part of the allocations for this reporting. Please briefly describe if you worked on any preparation for a larger EE effort/activity. Please also answer Questions 2-4.

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[ ]  No, please answer Questions 2-4.

1. **What projects did you work on during the reporting period?**

Please fill in the table below based on your proposed Program of Projects. You may expand the table as needed.This table **MUST** match the submitted Program of Projects.

|  |  |  |  |
| --- | --- | --- | --- |
| Project Title | Completed Project Tasks*(What, when, where)* | How did you perform on the proposed metrics? | Did you achieve project Goals? *(Before vs. After)* |
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1. **Please provide the collected data and metrics as separate attachments. Do you have any key findings from collected data and metrics?**

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1. **What lessons did you learn from the projects?**

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1. **OPTIONAL: Please provide photos as separate attachments of any activities performed during the work period.**