Partnership Project Proposal

Submission Process

Step 1: Complete the project information below, and forward to Manjit Chopra, VTA's designated "Partnerships Coordinator" (manjit.chopra@vta.org). Additional information may be requested as necessary.

Step 2: Partnerships Coordinator in conjunction with VTA departments will evaluate and prioritize potential partnerships.

Step 3: Partnerships Coordinator, in consultation with the VTA Procurement Officer, will determine whether to authorize negotiation with a potential partner or pursue a competitive process as prescribed by the VTA Administrative Code.

Note: Additional information to support your proposal (such as marketing literature or data sheets) may be submitted with this form.

Contact Information

Business/Organization Name: Prospective Partner Contact Person:

Email: Phone:

Project Description

1. Brief project description (please include in your description a brief explanation of your technology and how VTA will benefit?
2. How will your project/technology advance VTA's goals and/or Business Development Strategy?
3. Planned duration of project: Start Date: End Date:
4. Potential project benefits (a) to partner/donor and (b) to VTA:
5. Estimated dollar value of partner-donated material/equipment/services: $
6. Estimated cost, if any to VTA (please provide supporting cost breakdown as appropriate) $
7. Partner's experience with similar projects or services:
8. Is a similar product, process, service, or information technology currently available in the U.S. marketplace? If so, please describe:
9. Is it likely that other public/private entities would be interested in this opportunity? If so, who?:
10. What do you expect VTA to provide in terms of staff time, facilities, or other resources:
11. Will the proposed partnership change the current use or limit access to VTA property or facility? If so, how:
12. Does the partner/donor have any pending development applications before VTA?
13. Unique contractual terms and conditions anticipated including any known factors that may pose a risk to VTA e.g., heath, safety, liability: