

From: VTA Board Secretary
Sent: May 24, 2021 5:59 PM
To: VTA Board of Directors; VTA Advisory Committee Members
Cc: Childress, Brandi; Tran, Evelynn
Subject: From VTA: Update on New Health Order (5/24/21)

VTA Board of Directors and Advisory Committee Members:

Attached is a memorandum from Evelynn Tran, VTA General Counsel and Interim GM/CEO regarding an update on the new health order.

MEMORANDUM

TO: VTA Board of Directors
VTA Advisory Committee Members

FROM: Evelynn Tran, General Counsel and Interim General Manager/CEO

DATE: May 24, 2021

SUBJECT: Update on New Health Order (5/24/21)

Because Santa Clara County entered the less restrictive Yellow Tier on May 19 and the County Health official issued a new health order, VTA has updated its COVID-19 policies and operating procedures for our workforce and customers to comply with that new order.

The following are important updates in which to be aware:

1) *Requiring employees and contractors to report vaccination status by June 1, 2021.*

Half of all VTA employees have already provided proof of vaccination. On Friday, a letter was mailed to all employees and contractors with a request to submit a copy of their vaccination card or fill out and return the *Self-Certification of Vaccination Status* form, provided by County public health officials, no later than June 1. As required, VTA will be making contact every 14 days until vaccination status is ascertained.

2) *Return to work at VTA offices.*

The new County order also states that businesses are no longer required to maximize the number of people who work remotely. This, coupled with Governor Newsom's announcement in April that California is expected to "fully open" its economy by mid-June, means that VTA employees will start to transition back into the office. Management is preparing staff to return to the office 3 to 4 days per week through staggered shifts and hybrid schedules (i.e. split between days in the office and days at home) as of June 15, 2021.

3) *VTA will increase capacity on transit vehicles starting May 26; masks still required.*

VTA is increasing on-board passenger capacity with 3-foot social distancing between passengers, instead of 6 feet, on bus and light rail vehicles. Social distancing requirements on VTA buses have severely restricted our abilities to carry more passengers, decreasing capacity by 80-90% and resulting in 600-800 customer pass ups each day. In addition, customers will be required to remain behind the limit line near the front of the bus while in motion to maintain 6-feet of distance from operators. Wearing a mask is still required while waiting for and riding public transit.

Santa Clara Valley Transportation Authority
3331 North First Street, Building B-1
San Jose, CA 95134-1927
Phone 408.321.7578 (desk) 408.464.7740 (mobile)



MEMORANDUM

TO: VTA Board of Directors
VTA Advisory Committee Members

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Manager/CEO

DATE: May 24, 2021

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From: VTA Board Secretary
Sent: May 28, 2021 5:27 PM
To: VTA Board Secretary
Subject: VTA Information: June 3, 2021 Board of Directors Agenda Packet

Board of Directors:

You may now access the VTA Board of Directors Agenda packet for the **Thursday, June 3, 2021, Meeting** on our [agenda portal](#).

Board Members will receive a unique “Panelist” link via email from VTA Board Secretary. The email will provide instructions on how to join the meeting.

Thank you,

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