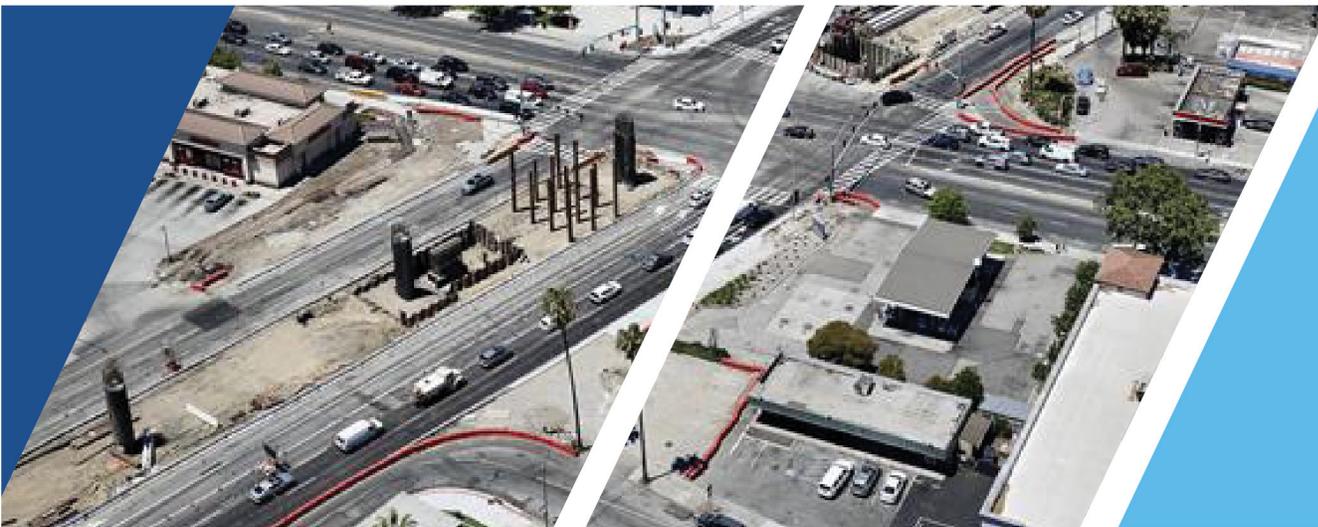


EBRC Business Microgrant Program

March 4, 2026



EBRC Business Microgrant Support Program Eligibility and Claim Process



Eligibility Requirements:

Tier 1A - \$5000 Microgrant

- The Business must formally apply to program by applying as soon as possible but no later than March 31, 2027.
- Must have a business located within 100' of heavy construction.
 - Heavy Construction Definition: Roadway widening, pile driving, and the installation or removal of falsework.
 - Traffic or noise are not considered heavy construction.
 - Driveway or sidewalk closures of under two weeks duration are not considered heavy construction.
 - Lane closures, traffic, or pedestrian detours affecting direct access to business under a two-week period do not qualify as heavy construction
- Business must have under 35 employees to be eligible.
- Annual revenues cannot exceed \$2.5 million
- Businesses must have been in operation for at least 12 months prior to the September 2024 start of heavy construction.
- Businesses must have an active business license on file with the City of San Jose. This is required to provide verification of operation before and during construction.

Tier 1B - \$3500 Microgrant

- Businesses must formally apply to program by applying as soon as possible but no later than March 31, 2027.
- Same conditions as Tier 1A, except: The business may be located outside 100', but within 1,200' feet of heavy construction as defined in Tier 1A.

Tier 2 - Up to \$50,000

- Businesses must formally apply to program by applying no later than March 31, 2027.
 - Same conditions as Tier 1A *and*
 - Provide ONE of the following to verify business losses:
 - Income Tax Returns for one year prior to construction and any year losses are claimed
 - Sales tax filings for one year prior to construction and any year losses are claimed
 - Continuous operation during construction activities which occurred between September 2024 to September 2026
 - Federal and State Withholding Exemption Certificates--W-9 and 590
- Note: Application Form, Declaration of Eligibility Form, and Withholding Exemption Certificates are available via hard copy upon request by calling (408) 321-7575 or by visiting www.vta.org/eastridgetobart.

Process for Submitting the Microgrant Application:

1. Applicants must submit the following documents by as soon as possible but no later than **March 31, 2027**.

- Fully completed Microgrant Assistance Application Form
- Copy of current or applicable City of San Jose Business License
- **For Tier 2:** Proof of EBRC Business Microgrant eligibility (as defined above)—**and provide any one of the following:**
 - Two years of Income Tax Returns to verify losses
 - Sales tax filings
- Proof of continuous operation during construction activities which occurred between September 2024, to September 2026
- Federal and State Withholding Exemption Certificates--W-9 and 590

Note: Application Form, Declaration of Eligibility Form, and Withholding Exemption Certificates are available via hard copy upon request by calling (408) 321-7575 or by visiting www.vta.org/eastridgetobart.

2. Once the completed application and supporting documentation have been received by mail, email, or delivered to VTA they are then forwarded to VTA's Risk Management Team for validation of financial impact and provided to a third-party administrator for review. This review will evaluate the impact of the circumstances presented by the applicant, including additional review if appropriate. VTA may request additional supporting documentation as necessary.

3. Based on the evaluation, VTA may approve a financial assistance microgrant between \$3,500 and \$50,000 (for the most extreme construction related impacts). For applicants that enter both the Tier **1A** and Tier 2 process, the Tier **1A** payment of \$5,000 will be deducted from the approved Tier 2 financial assistance payment.

4. For those requesting Tier 2 assistance, once evaluation is completed, those applicants who did not also participate in the Tier 1A process will be notified by mail of the recommended financial assistance payment and will be required to sign a Tier 2 Waiver releasing all past claims. The Tier 2 Waiver must be signed within 30 days of the date of the notification letter and returned to:
 - a. In Person: VTA Community Outreach Field Office, located at 1091 S. Capitol Avenue, San Jose, open Tuesday 1-4, or by appointment.
 - b. Or mail to: VTA Government Affairs, Attn: Manolo Gonzalez-Estay, 3331 North First Street B-2, San Jose, 95134
5. VTA then submits information for processing.
6. Tier 1A and 1B payments will be mailed to recipient within 10 business days of approved Tier 1A/1B Microgrant Assistance Application package.
7. Tier 2 payments will be mailed to recipient upon completion of third-party administrator review, which is currently anticipated to take longer than Tier 1A and 1B payments.

Business Microgrant Program



Tier IA and Tier 1B Application:

Please Print or Type:

Business Name

Business Legal Name (if different)

FEIN/Tax ID

Business Street Address

City

State

Zip

Owner Name

Owner Email

Owner Phone Number

I hereby certify that neither I nor my business has filed a claim against, is currently in litigation with, or has previously been in litigation with the Santa Clara Valley Transportation Authority (VTA) concerning VTA's Eastridge to BART Regional Connector Project.

Owner Signature

Date

Eastridge to BART Regional Connector Business Microgrant - Tier IA Waiver and Release Form

I _____, on behalf of myself and my business

_____ (the "Business"), in exchange for participating in the Santa Clara Valley Transportation Authority ("VTA") Business Microgrant Program (BMG) and for receiving any payment thereunder including the Tier I payment of \$5,000, hereby compromise, settle, release, waive, discharge, and relinquish any and all past and present claims, demands, losses, damages, rights, remedies, or causes of action for personal injury, compensatory damages, property damages, business interruption and disruption damages, any and all other damages, losses, costs, and expenses, including attorneys' and experts' fees, whether based on tort, inverse condemnation, contract, California's Government Code, or other theories of recovery, against VTA, the City of San José, and their respective board members, council members, officers, employees, consultants, administrators, agents, attorneys, predecessors, and successors in interest, and their respective heirs, and assigns from same, arising from or in any way related to VTA's Eastridge to BART Regional Connector Transit Project (the "Waiver and Release").

If I believe that I have suffered damages of more than \$5,000, I may still participate in the Business Microgrant Tier II if my business qualifies, and I understand that any payment my business receives will not exceed an additional \$45,000 and may be less than the amount I request. By signing this Waiver and Release, I will accept without qualification VTA's final decision regarding my Tier II application.

This Waiver and Release does not apply to claims that arise after the date that I sign this Waiver and Release or the date any payment under Tier II is mailed or delivered to Business, whichever is later. However, to the extent the Business receives any payment from the BMG, the Business agrees that the first \$5,000) of any payment will operate as a credit toward any potential future claims.

I represent and warrant that I have authority to bind the Business with respect to this Wavier and Release.

Signature: _____

Printed Name: _____

Title: _____

Business Name: _____

Date: _____

Eastridge to BART Regional Connector Business Microgrant - Tier 1B Waiver and Release Form

I _____, on behalf of myself and my business

_____ (the "Business"), in exchange for participating in the Santa Clara Valley Transportation Authority ("VTA") Business Microgrant Program (BMG) and for receiving any payment thereunder including the Tier 1B payment of \$3,500, hereby compromise, settle, release, waive, discharge, and relinquish any and all past and present claims, demands, losses, damages, rights, remedies, or causes of action for personal injury, compensatory damages, property damages, business interruption and disruption damages, any and all other damages, losses, costs, and expenses, including attorneys' and experts' fees, whether based on tort, inverse condemnation, contract, California's Government Code, or other theories of recovery, against VTA, the City of San José, and their respective board members, council members, officers, employees, consultants, administrators, agents, attorneys, predecessors, and successors in interest, and their respective heirs, and assigns from same, arising from or in any way related to VTA's Eastridge to BART Regional Connector Transit Project (the "Waiver and Release").

I represent and warrant that I have authority to bind the Business with respect to this Waiver and Release.

Signature:

Printed Name:

Title:

Business Name:

Date:

Business Microgrant Program



Tier II Application:

Please Print or Type:

Amount of requested payment: \$ _____

Also applied for Tier IA? Yes No

Business Name

Business Legal Name (if different)

FEIN/Tax ID

Business Street Address

City

State

Zip

Owner Name

Owner Email

Owner Phone Number

I hereby certify that neither I nor my business has filed a claim against, is currently in litigation with, or has previously been in litigation with the Santa Clara Valley Transportation Authority (VTA) concerning VTA's Eastridge to BART Regional Connector Project. I understand that if my business qualifies for this program, any payment my business receives will not exceed \$50,000 and **may be less than the requested payment amount noted above.**

Owner Signature

Date

Eastridge to BART Regional Connector Business Microgrant - Tier II Waiver and Release Form

I _____, on behalf of myself and my business

_____ (the "Business"), in exchange for receiving any payment under the Santa Clara Valley Transportation Authority Business Microgrant Program, hereby compromise, settle, release, waive, discharge, and relinquish any and all past and present claims, demands, losses, damages, rights, remedies, or causes of action for personal injury, compensatory damages, property damages, business interruption and disruption damages, any and all other damages, losses, costs, and expenses, including attorneys' and experts' fees, whether based on tort, inverse condemnation, contract, California's Government Code, or other theories of recovery, against VTA, the City of San José, and their respective board members, council members, officers, employees, consultants, administrators, agents, attorneys, predecessors, and successors in interest, and their respective heirs, and assigns from same, arising from or in any way related to VTA's Eastridge to BART Regional Connector Project (the "Waiver and Release").

By signing this Waiver and Release, I accept without qualification the Special Administrator's final decision regarding my Tier II application.

This Waiver and Release does not apply to claims that arise after the date that I sign this Waiver and Release. However, to the extent the Business receives any payment from the BMG, the Business agrees that the first \$5,000 of any payment will operate as a credit toward any potential future claims.

I represent and warrant that I have authority to bind the Business with respect to this Waiver and Release.

Signature:

Printed Name:

Title:

Business Name:

Date:

Business Microgrant Program Declaration of Eligibility



I _____, on behalf of myself and my business

_____ (the "Business"), located at

_____, San Jose, California, 95 _____,

declare that the Business qualifies as a "Small Business" for purposes of participating in the Santa Clara Valley Transportation Authority ("VTA") Business Microgrant Program. Specifically, I declare that the Business has thirty-five (35) or fewer employees.

- I declare that my business meets the following criteria:
- Tier 1A: Located within 100 feet of heavy construction
- Tier 1B: Located outside 100, but within 1200 feet of heavy construction
- Less than 35 employees
- Annual revenues of no more than \$2.5 million
- Business has been in operation for at least 12 months prior to September 2024 Start of heavy construction
- Business has an active business license on file with the City of San José
- Tier 2: Located within 100 feet of heavy construction and provided additional supporting documents

I further declare that I am over the age of eighteen (18) and that I am an authorized representative of the business.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that I sign this

Affidavit of Eligibility on _____ in _____, California.
[Date] [City]

Signature:

Printed Name:

Title:

Business Name:

Notary's Attestation:



Santa Clara Valley Transportation Authority
3331 North First Street
San Jose, CA 95134-1906
(408) 321-2300

