



MEMORANDUM

TO: City Managers
Planning Directors
Public Works Directors
Technical Advisory Committee Members

FROM: Celeste Fiore, Transportation Planner

DATE: May 22, 2017

SUBJECT: Priority Development Area (PDA) Planning Grant Program Call-for-Projects

This memorandum serves as the Call-for-Projects for the PDA Planning Grant Program. MTC directed that each CMA design its' PDA planning program to emphasize and support growth in housing, employment, and transportation within its' PDAs. In accordance with this direction, VTA staff developed a PDA Planning Grant program proposal in consultation with member agency staff with the goal of enabling transit-oriented housing and employment growth in Santa Clara County's PDAs. The PDA Planning Program is an initiative to fund comprehensive planning in PDAs that will result in intensified land uses around public transit hubs and bus and rail corridors in Santa Clara County.

The purpose of the PDA Planning Grant program is to provide local jurisdictions with assistance in planning and creating vibrant places with adequate housing for all income levels, a mix of uses, access to jobs, and multi-modal transportation infrastructure. VTA envisions that these grants will help local jurisdictions enhance their planning activities to enable developments in the planned or potential PDAs.

APPLICATIONS DUE:

Date: WEDNESDAY, JULY 6, 2017
Time: 4:00 PM
To: CELESTE FIORE, PROGRAMMING & GRANTS
SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
3331 NORTH FIRST STREET, BLDG B2
SAN JOSE, CA 95134

PROJECT ELIGIBILITY

Funds are available for planning projects that are in the following transportation planning categories: (1) preliminary planning, (2) policy planning, and (3) advanced planning. The planning project must be within a PDA, either planned or potential. Proximate access will not be accepted unless it is a policy planning project where the boundaries stretch over the PDA location. The policy planning project **must** include the entire PDA.

FUND SOURCE DISTRIBUTION

Approximately \$2 million in Surface Transportation Program (STP) funds are available for award. These are Federal funds, therefore the project sponsor must obtain Federal Authorization to Proceed (E-76 approval from Caltrans Local Assistance) before any reimbursable or matching expenses can be incurred.

AFFORDABLE HOUSING DEFINITION

Affordable housing is defined based on the limits set by HUD for Santa Clara County, found at: <https://www.huduser.gov/portal/datasets/il/il2017/2017summary.odn>

PDA PLANNING GRANT PROGRAMMING POLICIES

The following policies apply to all projects, regardless of the transportation improvement category or fund source.

- Project sponsors are responsible for compliance with the requirements of California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA).
- Project sponsors must meet all requirements of the MTC Regional Project Delivery Policy: <http://mtc.ca.gov/our-work/fund-invest/federal-funding/project-delivery>
- Federally funded projects require sponsors to adhere to Caltrans Local Assistance Project Delivery Policies and Procedures. Local assistance procedures can be found at the Caltrans website <http://www.dot.ca.gov/hq/LocalPrograms/public.htm>
- Minimum grant amount requested = \$250,000.
- Maximum grant amount requested = \$1,000,000.
- Minimum local match = 11.47%

APPLICATION

The Santa Clara County PDA Planning Grant program has one application form for the three different types of planning work a Local Agency may apply.

NOTE: all PDA Planning Grant information and documents may be accessed and downloaded from: <http://www.vta.org/callforprojects/>

Applications should include five bound, whole-punched hard copies and one electronic file.

CONTACT INFORMATION

- Celeste Fiore at 408.321.5693, Celeste.Fiore@VTA.org
- For Specific questions regarding the Project that an Agency would like to submit John Sighamony at 408.321.5767, John.Sighamony@VTA.org

PDA PLANNING GRANT PROGRAM TENTATIVE SCHEDULE

Call for Projects Released	May 22, 2017
Application Deadline	July 6, 2017
Review and Evaluate Applications	July 2017
VTA Committees	August 2017
VTA Board Approval of PDA Planning Grant Program of Projects	September 7, 2017

ATTACHMENTS

- A – Santa Clara County PDA Planning Grant Program Information & Evaluation Criteria
- B – Project Application (including Exhibit 3-R Work Plan template)
- C – PDA Map
- D – Communities of Concern
- E – Community Air Risk Evaluation (CARE)