

QUESTIONS AND ANSWERS

DATE: March 25, 2019

TO: All Prospective Bidders

FROM: Norman David

SUBJECT: IFB P18275 – Janitorial and Cleaning Supplies

- Q1. Is this bid for a single vendor who can supply you with everything on this list or can different vendors bid for different category on the list?
- A1. VTA intends to award to a single vendor who can supply VTA's requirements.
- Q2. Were any increases incurred during the last contract?
- A2. The last contract allowed for price increases of up to 5% from the beginning of the 3rd year of the contract and at the beginning of each year throughout the contract term.
- Q3. Can you provide the current/previous vendor information and pricing?
- *A3.* Attachment 1 starting on page 4 of this Q&A document.
- Q4. If vendor cannot meet the delivery time of 3 days after receipt of order cannot be met, will the vendor's bid still be considered.
- A4. If delivery time is longer than 3 days, the bid will be considered non-responsive.
- Q5. How often are orders placed and in what quantities?
- A5. Orders are placed on an as-needed basis and quantities vary based on site and need. Not all sites use the same supplies. Historically, orders were placed every week or two. The "annual estimated usage" on the bid form are VTA-wide estimated quantities.
- Q6. Do the receiving locations have docks & forklifts to unload?
- A6. All loading docks do not need lift gate service. VTA has fork lifts at all unloading sites.
- Q7. If vendor is unable to quote on every item listed, will the bid submittal be deemed non-responsive?
- A7. Vendors are required to provide a bid on every item listed. VTA also reserves the right to reject all bids or waive any informalities on any bid for the best interest of VTA.



- Q8. How many samples of each item need to be submitted for review if we're quoting on alternate brands, and where do the samples & specs need to be sent?
- A8. No samples will be required by VTA, just SDS sheets and manufacturers brochures or product documentation.

Please see Addendum 1 which contains the changes to the brand name or equal determination.

- Q9. Is the contract pricing fixed for five (5) years?
- A9. The contract is a firm, fixed price for 5 years. The bid sheet, Attachment A Bid Form 1-B Schedule of Prices and Estimated Quantities, allows for pricing differences for each year of the contract.
- Q10. Does VTA recommend training (Railway Protection Safety Training) multiple drivers for delivery or supplies?
- A10. VTA requires the contractor to be able to meet all VTA requirements for delivery of supplies ordered. VTA recommends training multiple drivers delivering to the Guadalupe Division to comply with VTA's requirements and to avoid service interruption.
- Q11. The costs/fees listed on page 70 of the IFB document are different from Bid Form 1-B.
- All. Please see Addendum 1 which contains the updated information regarding Safety Precautions, Programs and First Aid Requirements, including the associated costs/fees reimbursed to the contractor.
- Q12. How long are the classes to get permitted (Restricted Access Permit)?
- A12. Classes are 5 hours long. Classes must be arranged in advance. The bid winner will work with the VTA Authorized Representative for initial training classes.
- Q13. How frequent do the classes occur?
- A13. Weekly on Fridays between 7:30 am 12:00 pm



Solutions that move you

- Q14. If an employee suddenly quits and delivery needs to be performed at the Guadalupe Division, what options do the contractor have if a trained back-up is not immediately available?
- A14. Escorting by VTA is available if back-up is not available. The contractor will be required to have a trained back-up available for future deliveries to the Guadalupe Division.
- Q15. Please provide a clarification on bid item 85 and describe the item.
- A15. Item 85 is the key to access the Kimberly Clark paper towel dispensers.
- Q16. Item 92 on the bid form "Dust Pan 1410 Lobby Style" is a Carlisle part number but the handle is metal not plastic. Do you want Dust Pan 1410 or a different one that has a plastic handle?
- A16. Metal handle is acceptable. This item may have changed in manufacturing process since the pervious IFB was awarded over 7 years ago.
- Q17. What is the size of item 20 on the bid form?
- A17. Size is 1-gallon; quantity 4 in a case.
- Q18. What is item 24 on the bid form? What size is it.
- A18. 1-gallon plastic bottles: https://www.pgpro.com/brands/febreze/febreze-fabric-refresher-deep-penetrating/
- Q19. Are items 26 and 27 the same products only different sizes?
- A19. Yes, items 26 and 27 are the same products but different sizes.
- Q20. For items 28, 29, and 30, are you looking refill for your existing dispensers or are 6 oz aerosol Odor Eliminate acceptable?
- A20. We are looking to refill the existing dispensers. If the 6 oz aerosol Odor Eliminator fits and operates within the dispenser unit and is within the scent profile, the brand name is not a priority.

P.D. 241567



CONTRACT #VTA09-107-P05

THIS CONTRACT is between Advantage Janitorial Supply Co, Inc. (Contractor) and the Santa Clara Valley Transportation Authority (VTA).

This "Agreement", (Contract #VTA09-107-P05), expresses the terms and conditions for the purchase of janitorial/cleaning supplies, miscellaneous. Contractor and VTA, for the consideration hereinafter named, agree as follows:

1. SCOPE OF WORK

Contractor shall furnish all necessary qualified personnel, labor, materials, tools, equipment, technical expertise, services and incidentals to furnish janitorial/cleaning supplies as described in the specifications of the Bid Document, therefor entitled:

JANITORIAL/CLEANING SUPPLIES, MISCELLANEOUS INVITATION FOR BIDS #VTA 09-107-P05

dated 3/06/09 and the Bid Response of Contractor thereto dated 4/17/09 both of which are incorporated herein by reference here as though fully set forth, and are now known as and referenced as Contract VTA09-107-P05.

2. TERM OF CONTRACT

The term of this contract shall be 7 years commencing upon VTA's issuance of a written Notice to Proceed and the receipt of this contract signed and accepted by the Contractor.

CONTRACT PRICE

VTA shall pay contractor at the rates quoted on Bid Form 1, the Bid response submitted by Contractor in response to the above referenced specifications.

Payment Terms of Net 30 shall apply.

3. <u>SERVICE OF NOTICE</u>

Any notice required or permitted to be given by this Contract shall be deemed given when personally delivered to recipient thereof or mailed by registered or certified mail, return receipt requested, postage prepaid, to the appropriate recipient thereof, in the case of the Contractor at the business address specified in its proposal and in the case of VTA, at 3331 North First Street, Building A, San Jose, CA 95134-1927, or at any other address which either party may subsequently designate in writing to the other party.

DATED: <u>5/13/09</u>

Santa Clara Valley Transportation Authority (VTA)

Advantage Janitorial Supply Co, Inc.

Michael T. Burns

General Manager

(Authorized Signature)

Name:

Title:

Thomas B. Smith

Purchasing and Materials Manager

Maureen Raine

Purchasing Supervisor

| It seem 17 day of April, 2009 PAPIL 2009 | The state of the s | 3.00 | SHIPS | Same | L | CASCILLA | YOURUX BOX ILF-EGUARD SENIRY 1185 (GG | 33 GLOYES LAIEX, SKE K-LARGE (POWDER FREE) |
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| BID FORM 1- EXHIBIT Z BID BID BID BID BID BID BID BI | | | VTA09-107-P05 | | | | | his bid is mac 17 day of April, 2009 |
| BID FORM 1- EXHIBIT Z | | | | | | pplies | ITB # VTA 09-107-P95 Janitorial/ Cleaning Supp | |
| BID FORM 1- EXHIBIT Z | | | | | | | BB | |
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| Signature of Bidder: | | ROLLED TOWELS, KLEENEX | TOWELS, WYPALL ECONOMIZER | PAPER TOWELS SINGLEFOLD | PAPER TOWELS, TRI-FOLD | TOILET SEAT COVER (HALF-FOLD, 250,PK) | TOILET PAPER (2-PLY) 500 SHEETS | TAMPON, TAMPAX (REGULAR) GENTLE GLIDE | SANITARY NAPKIN (4") STAY FREE MAXI | LINER, SANITARY DISPOSAL HOSP, SPECIALTY | STYROFOAN CUP (6 OZ.) | CUP, DRY WAX PLEATED PAPER WATER, (3.5 OZ.) | UNERS, TRASH (X-LARGE) 20 ML | LINERS, TRASH (MEDIUM) 1.5ML | LINERS, TRASH (SMALL) 1.5 ML | PAPER/PLASTIC PRODUCTS | PRODUCT |
| | | 12ROLLS/CS | BEXICS | HZPKJCS | 12PK/CS | 20/250 CS | 96/ROLLS:500 | 590/CS | 250 /53 | 500 ACS | 1000/ CS | 5900/CS | 100/CS | 250 /CASE | 250/CASE | | qτγ |
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| | | RB425 | 192127 | SX1850E | ₩K530E | HS4500 | 1M1616 | PLAYGG | RMMAXI | HS290 | CP#ST | CP458 | 36X58-20 | 33)(39-1.5 | 24X23-1.5 | | PRODUCT NUMBER |
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| | | 34.35 | 39.94 | 10.01 | 16,61 | 24.01 | 34.01 | 49.01 | 28.91 | 12.51 | 16.52 | 55.01 | 19.25 | 21.50 | 11.3 | | PRICE |
| | 205720.96 Net 30 | 1 1000 | | | MC DODG! | | | | | | 64 | | - | | | | (est. annual usage X unit price) |

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COMPARISON OF QUOTATIONS

RE QUISITION#

Valley Transportation Authority

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| | CLEAN SOURCE |

| CLEANING PRODUCTS | | | | | |
|---|----------|-----|----------|---------|-----|
| DESCRIPTION | | U/M | PART# | COST | QTY |
| GENERIC BLEACH 6% 6X1 GALLON 2071 CHEM LAB | 6 gl/cs | cs | AP6 | \$10.27 | |
| DEFOAMER SUPER COLE CARPET 4X1 | 4 gl/cs | cs | KRD4 | \$47.53 | |
| DISINFECTANT COLE LEMON 4X1 CONCENTRATED LEMON Q | 4 gl/cs | cs | KRLQ4 | \$33,38 | |
| COLE STAINLESS STEEL CLEANER AEROSOL 841 15oz | 4 gl/cs | cs | KR841 | \$37.72 | |
| GLASS CLEANER COLE SPARKLE RTU 4X1GAL | 4 gl/cs | cs | KRS4 | \$15,08 | |
| GREAT BATHROOM CLEANER GAL COLE 4X1 GALLON | 4 gl/cs | cs | KRGB4 | \$33.75 | |
| CLEANSER POWDERED MD021 21oz ADVANTAGE | 4 gl/cs | cs | ADMD021 | \$16.99 | |
| COLE DURASHINE HIGH SPEED FLOOR FINISH 4X1 | 4 gl/cs | cs | KRDS4 | \$51.80 | |
| STRIPPER COLE BANZAI PLUS 4X1 GALLON FLOOR STRIP | 4 gl/cs | cs | KRBP4 | \$38.42 | |
| SOAP PINK N KLEAN LOTION CLEANSER 9128 800ML | 12/cs | cs | GOJ91281 | \$27.63 | |
| SOAP COLE PINK PREMIUM HAND LOTION SOAP 4X1GAL | 4 gl/cs | cs | KRPP4 | \$17.29 | |
| WINDEX READY TO USE GLASS CLEANER - GALLON | 4 gl/cs | cs | DRK90940 | \$45.83 | |
| TMT BORAXO SOAP 02561C POWDERED DIAL 10/5 lb/cs | 10-5# | cs | DIA02561 | \$40.59 | |
| SOAP COLE PINA COLADA 4X1GAL HAIR & BODY SHAMPOO | 4 gl/cs | cs | KRBS4 | \$37.88 | |
| SOAP HEAD & BODY 800ML 6871 KUTOL SHAMPOO | 12/cs | cs | KU7065 | \$35.00 | |
| NSTANT HAND SANITIZER 24/CS 4oz #5635 | 24/cs | cs | KU5635 | \$32.66 | |
| PURELL SANITIZING WIPES 12/40CT | 12/cs | EA | GOJ90251 | \$46.75 | |
| NON-ACID BOWL CLEANER 12/CS | 12 qt/cs | cs | HK3200QT | \$28.58 | |
| 6X1X1 1/2 PUMICE STONE 12EA/BOX | 12/bx | вх | US1 | \$18.69 | |
| URIC ACID ERADICATOR FRESH ALL CANBERRA 401 | 4 gl/cs | cs | HK401GL | \$46.91 | |
| URINAL SCREEN RED CHERRY COLE 652 | 12/cs | DZ | HO3901 | \$10,15 | |
| GLOVES | | | | | |
| GLOVE LATEX LARGE POWDERED DISPOSABLE 100/BX | 100/bx | вх | 100L | \$3.03 | |
| GLOVE GRDRM1T LATEX MEDIUM POWDERED | 100/bx | вх | 100M | \$3.03 | |
| GLOVE GRDRS1T LATEX SMALL POWDERED | 100/bx | вх | 100S | \$3.03 | |
| GLOVE GRDRXL1T LATEX X LARGE POWDERED | 100/bx | вх | 100XL | \$4.10 | |
| GLOVE 8215L NITRILE GREEN FLOCK LINED LARGE 5MIL | 1/dz | DOZ | IM8215L | \$17.24 | |
| GLOVE 8215 NITRILE GREEN FLOCK LINED MEDIUM | 1/dz | DOZ | IM8215M | \$17.24 | |
| GLOVE NITRILE XL GREEN FLOCK LINED 15MIL 13 | 1/dz | DOZ | IM8215XL | \$17.24 | |
| GLOVE SMALL 8215 GREEN NITRILE FLOCKLINED 13 | 1/dz | DOZ | IM8217S | \$17.24 | |

| SKINTECH SMALL NITRILE GLOVE POWDER FREE 100CT | 100/bx | вх | SK4216 | \$4.92 | |
|--|--------|----|----------|---------|--|
| SKINTECH MED NITRILE GLOVE POWDER FREE 100CT | 100/bx | вх | SK4217 | \$4.92 | |
| SKINTECH LARGE NITRILE GLOVE POWDER FREE BLUE | 100/bx | вх | SK4218 | \$4.92 | |
| SKINTECH XLARGE NITRILE GLOVE POWDER FREE 100CT | 100/bx | вх | SK4219 | \$4.92 | |
| EQUIPMENT | | | | | |
| RIGID BROOM BRACE CARLISLE | | EA | PA2 | \$2.79 | |
| JANITOR BROOM CORN 6 SEW COLE | | EA | CB361 | \$6.15 | |
| LOBBY TOY BROOM CORN COLE | | EA | CB365 | \$3.26 | |
| 24 FLAGGED POLYPROPYLENE GRAY PUSH BROOM | 24" | EA | PA204824 | \$8.45 | |
| BRUSH 193 DECK 10 BLUE PLASTIC FLO PAC | 10" | EA | PA193P | \$4.76 | |
| BRUSH TRUCK WASH DUAL SURFACE BLACK & WHITE POLY | | EA | BRU8420 | \$9.51 | |
| COMBO MOP BUCKET WRINGER OUTFIT 26QT YEL | | EA | CO226311 | \$47.67 | |
| | | | | | |

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| EQUIPMENT (Continued) | | U/M | PART# | COST | QTY |
|--|--------|-----|------------|---------|-----|
| DUST PAN 16 METAL BLACK | | EA | CO716 | \$7.67 | |
| BROOM HANDLE METAL TIP 60 15/16 COLE WOOD | | EA | CB420 | \$3.13 | |
| DUST PAN 1410 LOBBY STYLE W/PLASTIC HANDLE | | EA | PA1410 | \$10.13 | |
| MOP HANDLE YELLOW SPEED CHANGE 60 FIBERGLASS COLE | 6" | EA | CB404 | \$9.27 | |
| POLE EXTENTION 94108 8' 3 SEC TELESCOPING | 8" | EA | GL94108 | \$18.66 | |
| DUST MOP COTTON 5 X 24 COLE CT320 BLUE UNTREATED | 24" | EA | CT320 | \$7.98 | |
| DUST MOP BLUE COTTON 5 X 36 COLE CT321 UNTREATED | 36" | EA | CT321 | \$10,36 | |
| MOP LARGE 5 HB BLUE COLE LOOPED END SEWN FANTAIL | 24oz | EA | CB309 | \$5.33 | |
| MOP MEDIUM BLUE 5 COLE CB301 | 16oz | EA | CB301 | \$4.27 | |
| MOP FINISH LARGE 1 COLE RAYON CB314 BLUE & WHITE | 24oz | EA | CB314 | \$6,27 | |
| V118 24 COTTON WET MOP VALUE PRO CUT END | | EA | RUV118 | \$3,47 | |
| V116 #16 COTTON WET MOP VALUE PRO CUT END | | EA | RUV116 | \$2.93 | |
| BOWL SWAB TOILET MOP CARLISLE 3623802 | | EA | CO790 | \$0.87 | |
| TOIL-A-FLEX PLUNGER KORKY BLACK | | EA | RH | \$4.98 | |
| BRUSH BOWL ECONO CREAM 10136 CARLISLE | | EA | PA10136 | \$1.81 | |
| PAD 86 SCOURING HEAVY DUTY 6X9 GREEN SCRUB | 10/bx | PKG | ACS86 | \$6.66 | |
| SPONGE SCRUB 74 ACS YELLOW SPONGE GREEN PAD | 40/bx | cs | ACS74 | \$16.55 | |
| BOTTLE 24oz SPRAY GRADUATED 5024WG | 24oz | EA | CO924B | \$0,50 | |
| TRIGGER SPRAYER 24oz 4802 IMPACT 8 1/4 BLUE | | EA | CO922H | \$0.55 | |
| 12 BRASS WINDOW SQUEEGEE W/ HANDLE CARDED | | EA | ST10012 | \$13.91 | |
| 18 BRASS WINDOW SQUEEGEE COMPLETE CARDED | | EA | ST10018 | \$15.62 | |
| 12 WINDOW SQUEEGEE REFILL RUBBER ETTORE 1412 | | EA | ST1412 | \$2,15 | |
| TOWEL DISPENSER T1100TBK ROLL TOWEL BLACK | | EA | SJMT1100 | \$87.68 | |
| Pad Black Stripper 17 3M 7200 THICK LINE | | cs | 3M17TLB | \$40.75 | |
| PAD 17 ERASER 25855 PINK 3M 3600 | | cs | 3M25855 | \$0.00 | |
| 20 ERASER 3600 HIGH SPEED PAD 25858 PINK | | cs | 3M25858 | \$65.50 | |
| PAPER/PLASTIC PRODUCTS | | | | | |
| LINER 24 X 23 1.5 MIL BLACK 250/CS | 250/cs | cs | LL242315 | \$13.42 | |
| * LINER 33 X 39 1.5 MIL BLACK 250/CS RBS-40-120 | 250/cs | cs | LL333915 | \$25.20 | |
| LINER 36 X 58 2.0 MIL BLACK 100/CS | 100/cs | cs | LL365820 | \$22.22 | |
| BAG POLY TRASH CLEAR 3ML 43" X 48" 100/CS | | cs | LL434803CL | \$49.79 | _ |

| CUP HOT 8OZ PAPER 378W 1000/CS WHITE | 1000/cs | cs | SO378W | \$36.64 |
|---|---------|----|----------|---------|
| CUP CP450 3.5oz pleated PAPER UNPRINTED GENPAK | 5000/cs | cs | CP450 | \$60.65 |
| LINER SANITARY PAPER KL260 WAXED BROWN | 500/cs | cs | R077 | \$13.80 |
| NAPKIN SANITARY #4 GARDS MAXI PAD HOSPECO 147A | 250/cs | cs | HO147 | \$30.88 |
| TAMPON NATURELLE/TAMPAX REGULAR | 500/cs | cs | HO1 | \$54.03 |
| TISSUE TOILET 2PLY BLEACHED INTEGRITY 96RL/CS | 96/cs | cs | AG059 | \$37.50 |
| SEAT COVER 1/2 FOLD COLE SUPPLY PREMIUM 5000/CS | 20bx/cs | cs | KRPC5000 | \$26.47 |
| TOWEL 23304 MULTIFOLD BROWN NATURAL ENVISION 990 | 12pk/cs | cs | GP23304 | \$18.53 |
| TOWEL 23504 SINGLEFOLD KRAFT | 12pk/cs | cs | GP23504 | \$18.53 |
| MULTIFOLD TOWEL 760 NATURAL ALLIED WEST OPTIMA | | cs | AW760 | \$18.53 |
| WIPER 192127 TORK MULTIPURPOSE | | cs | SCA19212 | \$44.24 |
| TOWEL ROLL BLEACHED 800W WHITE 800' 6RL/CS | | cs | TR15660 | \$38.54 |
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