

Welcome

to



Santa Clara Valley
Transportation
Authority

Solutions that move you

Pre-Bid Meeting

for

M19120: Facilities Lighting Maintenance

This conference will last approximately

40 minutes

➤ HSE: Emergency Exit



Step 1



Step 2



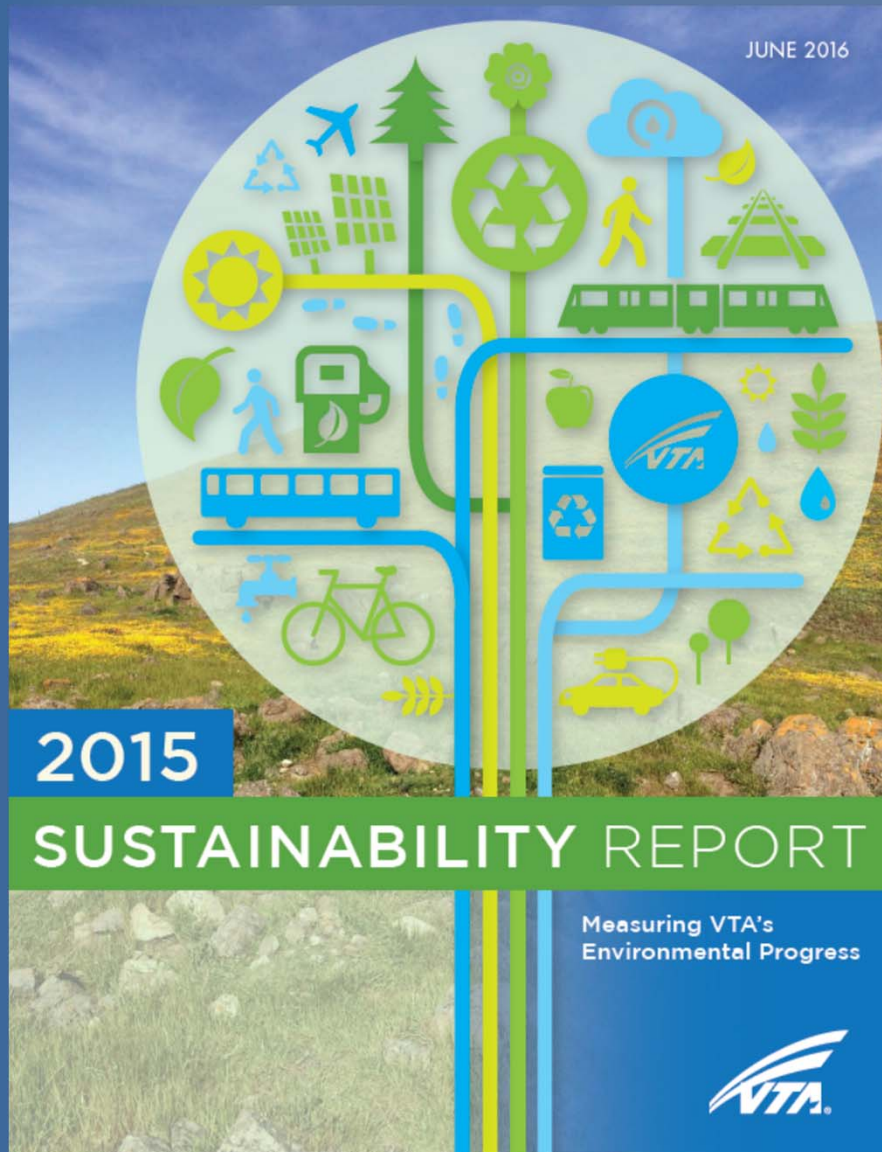
Step 3



Step 4



➤ HSE : Go-Green



VTA Helps Keep the Valley Green

VTA is committed to creating a greener Santa Clara Valley through its Sustainability Program.

Applying this vision, This presentation, Pre-bid Conference Sign-in Sheet will all be uploaded at www.vta.org. No hard copy will be provided.

➤ Objective & Activities



OBJECTIVE

- ✓ It is aimed by this conference to guide Bidders through the Bid Documents to clearly understand the scope of work, and to know how to submit a “Responsive Bid”.
- ✓ Attendance of this conference is not mandatory but highly recommended.

ACTIVITY: Pre-Bid Conference

- ✓ Contract M19120
- ✓ Facilities Lighting Maintenance

ACTIVITY: Site Visit

- ✓ A site tour is held right after the pre-bid meeting. Please meet at 3331 N. First St. Bldg A. Lobby San Jose, CA 95134

➤ Agenda of Meeting

Topics	Spokesperson	Time
Please introduce yourself	All Attendees	2 Minutes
Become a Vendor	Navie Kaur	3 Minute
VTA Point of Contact	Navie Kaur	1 Minute
Contractual Requirements	Navie Kaur	10 Minutes
Risk Management	Navie Kaur	2 Minutes
Business Diversity	Olga Medina	4 Minutes
Project Details	Greg Beattie	10 Minutes
Question & Answer	All Attendees	8 Minutes

➤ Introduction

Please ...

 **INTRODUCE** 
YOURSELF

1. Name
2. Designation
3. Company



➤ Become a Vendor



Sample

Downtown Customer Service Center
55-A West Santa Clara Street
San Jose, CA 95113
Weekdays: 9 a.m. - 6 p.m.
Closed weekends and most holidays

River Oaks Administrative Offices
3331 North First Street
San Jose, CA, 95134
Weekdays: 8 a.m. - 4:30 p.m.
Closed weekends and most holidays

CONTACT | CAREERS | BUSINESS CENTER | BOARD AGENDAS | ACCESSIBILITY | TITLE VI

View Solicitations
See all open contracting opportunities, or see upcoming contracts.

Get Registered
Sign up for notifications about VTA contracting opportunities.

Get Certified
VTA's Business Diversity Programs certifies small, disadvantaged and other business enterprises.

Status: - Any - Category: - Any - APPLY

REQUEST FOR PROPOSALS (RFP)	ACTIVE	DUE DATE	INVITATION FOR BID (IFB)	ACTIVE	DUE DATE
BUS DRIVING SIMULATOR, DELIVERY, SET-UP, AND TRAINING		08/02/2019 - 2:00 PM	CERONE DIVISION EMERGENCY GENERATOR REPLACEMENT		08/13/2019 - 1:00 PM
Administrator: Keisha Carnahan			Administrator: Ehab Azab		

Cerone Division Emergency Generator Replacement

REGISTER OR LOG IN TO DOWNLOAD

INVITATION FOR BID (IFB) ACTIVE DUE DATE: 08/13/2019 - 1:00 PM

Solicitation ID: C19010 Administrator Contact: Ehab Azab NAICS Code: 236220 - Commercial and Institutional Building Construction, 238910 - Site Preparation Contractors, 562910 - Remediation Services

Step 1: Visit www.vta.org.

Step 2: Scroll all the way down and click Business Center.

Step 3: Click View Solicitations.

Step 4: Click Project Name.

Step 5: Register or Log-in to download.

➤ VTA Point of Contact



Name

- Navie Kaur

Designation

- Contracts Administrator

Email

- Navie.Kaur@vta.org

Phone

- (408) 952-4125

Mailing Address

- 3331 North First Street, VTA Building A, San Jose, CA 95134-1927



* Please feel free to get your copy of Ms. Kaur's business card during the meeting.

➤ Contractual Requirement



ADDENDA & RFI

- Addenda : One Q&A Set: Zero

PREQUALIFICATION

- Not required for this project.

BID OPENING

- Date – Thursday, October 10, 2019
- Time – 2:00 P.M. (**Please consider traffic**)
- Location - 3331 North First Street, Building A - Room 106, San José, California 95134-1927
- **Remember**: Section 3.11.1 states that Bids received after the Bid Opening will not be considered. Late Bids will be returned to the Bidder unopened.



➤ Contractual Requirement

CLARIFICATIONS

- As per Section 1.11: The deadline for submitting inquiries will be 2:00 PM Thursday **October 3, 2019**, being five (5) working days before Bid Opening date.

SUBMISSION OF BID

- Bring Bids to Lobby of **Building A**
- It is recommended that Bids are **Hand-carried**
- Make sure it is **date and time –stamped**
- Make sure it is in a **sealed envelope**
- Bid Forms that are **not legible** will be considered Non-Responsive



➤ Contractual Requirement



CONTRACT DURATION

- The base term of the Contract is one year (the “Base Year”). The first day of the Base Year will commence on the date the Contract is executed.
- VTA may, at its sole option and in its sole discretion, extend the term of the Contract for up to four (4) total one (1)-year periods (each individually an “Option Year”). VTA may exercise these Option Years by issuing written notice to Contractor prior to the expiration of the then-current term, informing Contractor of VTA’s decision to exercise any Option Year (“Option Notice Letter”).
- The total term of the Contract, including all Option Years, will not exceed five (5) years.

KN1

LIQUIDATED DAMAGES

- Not Applicable

SBE GOAL

- An 2.41% Small Business Enterprise (“SBE”) participation goal has been established for this Contract.
- A following Topic will elaborate more on this.



Agenda

Slide 11

KN1 Ehab--- please edi this one.
Kaur, Navie, 9/3/2019

➤ Contractual Requirement



LICENSE

•Contractor must, **at the time of Bid submittal**, possess current licenses in the following classifications issued by the California Department of Consumer Affairs, Contractors State License Board:

License: Class A (General Engineering) and/or C-10 (Electrical)

A Bidder may fulfill these license requirements either by itself or in conjunction with licenses held by subcontractors of any tier. A combination of prime contractor and subcontractor licenses is acceptable only when (a) each such subcontractor's scope of work is identified in Bid Form #3 (regardless of the subcontractor's tier or subcontract amount); and (b) each such subcontractor possess the identified license at the time of Bid submittal.

Regardless of whether a subcontractor must be identified at the time of Bid, each subcontractor must also be properly licensed to perform its scope of work.

➤ Contractual Requirement



BID FORMS

- **Bid Form 1**: Schedule of Quantities and Prices, Contractor Information
- **Bid Form 2**: Bidder's Bond (**Form must be acknowledged by a Notary**)
- **Bid Form 3**: Designation of Subcontractors
- **Bid Form 4**: Listing of SBE Contractor or Subcontractors
- **Bid Form 5***: Supplemental Contractor and Subcontractor Information
- **Bid Form 6**: Litigation Disclosure
- **Bid Form 7**: Certificate of Bidder-Occupational Safety & Health
- **Bid Form 8**: Non-Collusion Declaration
- **Bid Form 9**: Public Contract Code Statements
- **Bid Form 10**: References and Previous Experiences

➤ ***Bid Form 5 and Good Faith Efforts Documentation are to be submitted no later than 5 PM on the 2nd working day after the Bid Opening.**

Contractual Requirement



Facilities Lighting Maintenance
CONTRACT M19120

BID FORM 1
BID FOR CONTRACT M19120
This form must be submitted with the Bid.

FROM: _____

TO: THE SANTA CLARA VALLEY TRANSPORTATION AUTHORITY
STATE OF CALIFORNIA

In compliance with your Invitation to Bid, I am being thoroughly familiar with the terms and conditions of the Contract Documents and agrees to perform fully the Work within the time specified in the Contract Documents.

The Bidder hereby acknowledges receipt of the following addenda to the Contract Documents:

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

Addendum No. _____ Dated _____

FAILURE TO ACKNOWLEDGE RECEIPT OF ALL ADDENDA MAY CAUSE THE BID TO BE CONSIDERED NON-RESPONSIVE. BIDDER CERTIFIES THAT IT HAS READ AND UNDERSTANDS THE CONTRACT DOCUMENTS AND ADDENDA AND THE MEANING, PURPOSE AND INTENT OF EVERY PROVISION THEREIN.

Bidder hereby incorporates by reference all provisions of the Contract Documents.

CONTINUED ON NEXT PAGE →

Attention

Make sure to acknowledge receipt of Addenda

BID FORM 1 (continued)

Schedule of Quantities and Prices

The prices quoted below include all applicable taxes, fees, permits, delivery and other charges as required.

If the Contract includes cleanup, please note that there is no separate payment item for "Cleanup"; therefore, Bidder shall consider and include this in the various items of Work on the Schedule of Quantities and Prices.

BIDDER'S NAME: _____

ITEM	REFERENCE	DESCRIPTION	EST. QTY.	UNIT PRICE	TOTAL
BASE – YEAR 1					
MATERIALS AND LABOR					
	Technical Specifications	Materials - All repair materials for all facilities. Dollar amount is estimate only including current Santa Clara County sales tax			\$15,021.88
1	26 01 50	Materials		Allowance (Mark-up will not exceed 15% Fixed Price)	
2	01 31 14	Unscheduled repairs – standard working hours from 8:00 AM to 5:00 PM (PST) (Monday – Friday)	400 Hours		
3	01 31 14	Unscheduled repairs – overtime/weekends/holiday/emergency calls.	120 Hours		
4	Appendix D	RWP training & Track Allocation Meetings		Allowance	\$6,000.00
5	Special Conditions	Bonding & Insurance		Minimum Bid of \$2,000	
TOTAL BASE – YEAR 1				\$	

Attention

- Minimum Bid
- Maximum Bid
- % of Total Bid Price

For Bid items with a minimum Bid amount, Bidder must provide a Bid that is equal to or greater than the minimum Bid amount indicated. If the minimum Bid amount is not provided, the Bid will be considered unresponsive.

For Bid items with a maximum Bid amount, Bidder must provide a Bid that is equal to or less than the maximum Bid amount indicated. If the maximum Bid amount is exceeded, the Bid will be considered unresponsive.



➤ Contractual Requirement



Item	Reference	Description	Est. Qty.	Units	Unit Price	Total
A. First Year						
A.1					Arithmetically corrected 2,006	48,144 48,137
A.2					ected 37	21,392 21,394
A.3					d 79	34,254 34,251
A.4					Arithmetically corrected each 3	14,776 14,777
A.5			3	Each	Arithmetically corrected 5,709	1,713 1,726
A.6			2	Each	Arithmetically corrected 3,694	7,388 7,389
A.7						
A.8						
A.9						
A.10						
A.11						\$132,000
SUM A: Total First Year carried over to Grand Summary					\$	410,976

Attention
Always double check the math!

Attention
Section 2.3.2

2.3.2. Notice of Award

After Bids are opened at the time and place stipulated, the Contract will be awarded to the lowest responsive and responsible Bidder ("Successful Bidder"), based on the "Total Bid Price" (as defined in Section 2.5 Definitions) subject to VTA's right to reject any or all Bids. No Bidder may withdraw its Bid for the period of days stipulated on the Bid Form after the date set for the Bid Opening. The Bid shall be subject to acceptance by VTA during this period.



➤ Contractual Requirement



Attention
Section 1.5
“License”

BID FORM 3 DESIGNATION OF SUBCONTRACTORS

IMPORTANT INFORMATION

Bidder shall completely fill in the form below for each proposed subcontract in excess of one-half of 1 percent of Bidder's Total Bid Price, or in Bids for the construction of streets, highways, including bridges, in excess of one-half of 1 percent of the Bidder's Total Bid Price or \$10,000, whichever is greater, in compliance with the Public Contract Code of the State of California, Sections 4100-4114.

Attention

Bidder is advised to list all subs of any tiers needed to meet the license requirements stated in Section 1.5 “License” even if the one-half percent of the subcontract amount is less than \$10,000.

➤ Contractual Requirement



BID FORM 4 LISTING OF DBE CONTRACTOR OR SUBCONTRACTORS

Facilities Lighting Maintenance
CONTRACT M19120

BID FORM 4 LISTING OF SBE CONTRACTOR OR SUBCONTRACTORS

This form must be submitted with the Bid. Refer to instructions on Page 2 of this form when filling out this form. (Ref: SBE Goal)

A. ENTER CONTRACTOR INFORMATION

Firm (Prime): _____
Street Address: _____
City, State, ZIP: _____
Phone #: _____
Fax #: _____
Email: _____
Preparer's Name: _____
Preparer's Title: _____
Signature: _____
Date: _____ Age of Firm: _____
Is Firm (Prime) a Small Business Enterprise? Yes No

VTA to Complete this Section	
Contract Number:	M19120
Federal Aid Project #:	N/A
Bid Opening Date:	October 10, 2019
Contract Award Date:	
VTA OBDP certifies that all SBE certifications are valid and information on this form is complete and accurate.	
Signature:	_____
Printed Name/Title:	_____
Phone #:	_____
Date Signed:	_____



SBE Participation Goal	2.41%
Bid Amount (Enter Total Bid Price Amount)	\$ _____



➤ Contractual Requirement



BID FORM 5 SUPPLEMENTAL CONTRACTOR and SUBCONTRACTOR INFORMATION

DIR Registration #: _____

C. ENTER DETAILS REGARDING CONTRACTOR/SUBCONTRACTOR LISTED ABOVE

Check One:	<input checked="" type="checkbox"/> DBE	<input type="checkbox"/> SBE	<input type="checkbox"/> Non-SBE/Non-DBE	<input type="checkbox"/> BDPBE (MWBE, DVBE, or LGBTBE)
Age of Firm:	_____			
Annual Gross Receipts <i>(indicate bracket of income)</i>	<input type="checkbox"/> Below \$500k	<input type="checkbox"/> \$500K to \$1M	<input type="checkbox"/> \$1M to \$4M	_____
	<input type="checkbox"/> \$4M to \$6M	<input type="checkbox"/> \$6M to \$13M	<input type="checkbox"/> Above \$13M	_____
Ethnicity	<input type="checkbox"/> Asian	<input type="checkbox"/> Subcontinent Asian	<input type="checkbox"/> Native American	_____
	<input type="checkbox"/> Black	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Caucasian	<input type="checkbox"/> Other _____
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	_____	



Note: Contractor and its subcontractors must be registered with the Department of Industrial Relations (DIR) at the time of Bid Opening.

Bid Form 5 is required for Prime contractor and all subcontractors.



Contractual Requirement



REBID - Wastewater Treatment Systems - Maintenance, Service and Parts
Contract M19002

INSTRUCTIONS FOR BID FORM 4
Refer to these instructions when filling out Bid Form 4 or the Bid may be rejected.

IMPORTANT: Identify all SBE firms being claimed for credit, regardless of tier. Names of the First Tier SBE Subcontractors and their respective items(s) of work listed above must be consistent, where applicable, with the names and items of the work in the Bid Form 4a "Supplemental Contractor and Subcontractor Information". The preparer indicated in Part A is providing written confirmation of each listed SBE.

PART A: ENTER CONTRACTOR INFORMATION

Row 1: Name of firm (Prime Contractor) submitting Bid.
Row 2 and 3: Address of firm.
Row 4 and 5: Phone number of individual submitting the Bid; Fax number of firm
Row 6: Email of individual submitting the Bid
Row 7, 8 & 9: Printed name and title and signature of individual preparing this bid form the B
Row 10: Enter age of firm
Row 11: Indicate if the Firm (Prime contractor) is a Small Business Enterprise.
Row 12: VTA will enter the SBE Annual Utilization Goal.
Row 13: Enter Bid Amount representing Total Bid Price Amount as provided in Bid Form 1

PART B: LIST SBE CONTRACTOR AND SUBCONTRACTORS

Column 1: Bid Item: Enter bid item number for work, services, or materials to be provided.
Column 2: Description: Enter description of work, services, or materials to be provided.
- Indicate all work to be performed by SBE firms including work performed by prime is a SBE.
- If 100% of the item is not to be performed or furnished by the SBE. List all suppliers, manufacturers and subcontractors. Refer to Appendix C Business Diversity Policy and Requirements to determine how to count the participation of SBE/DBE firms. A summary of that information is provided below:

CREDIT FOR SBE VENDOR of materials or supplies is limited to the amount of work performed under this Contract and obtained from a SBE regular dealer or manufacturer. The SBE goal only where the SBE vendor manufactures or supplies the work.
CREDIT FOR SBE BROKERS (Distributor or Representative) is limited to the amount of work performed by other firms receive 100% credit, less work subcontracted by the SBE.
CREDIT FOR SBE TRUCKING FIRMS is limited to amount performed by SBE trucking subhaulers. A SBE trucking firm must itself own and operate the operational truck used on the Contract.

Columns 3 & 4: Enter certification number and agency certifying the SBE. A SBE must be certified by the State Business Diversity Program (OBDP) or SBEs/DBEs certified with the California Unified Certification Program at the time of Bid.
Column 5: Enter name and address of the certified SBE subcontractor. Also, enter the prime contractor name and address.
Column 6: Enter the subcontracted dollar amount of the work to be performed or service to be provided. Refer to Appendix C Business Diversity Policy and Requirements to determine how to count the participation of SBE/DBE firms. A summary of that information is also above.
Column 7: Enter amount of SBE to be credited. For suppliers and trucking, the credit must be 60% of the value indicated in Column 6 and as detailed on Part B - Column 2 above. For Brokers, the credit is limited to fees and commissions only. Otherwise, enter the full amount as indicated in Column 6.
Row 14: Sum of the values in column 7.
Row 15: Calculate the SBE Goal Achieved. This percentage must equal or exceed the SBE Participation Goal stated in Row 12 or else Bidder must demonstrate Good Faith Efforts to achieve the goal. The Successful Bidder's SBE Goal Achieved becomes the Contractor's committed SBE goal.

PART C: GOOD FAITH EFFORT

Row 16: Check Row 16 if the committed SBE Participation is less than SBE participation goal and documentation of good faith effort is provided. Refer to the contract Section 7.0 General Conditions, 13.7 Good Faith Effort for documentation to provide. Bidders who believe they have met the goal may still wish to provide Good Faith Effort documentation.

PART D: LIST TOTALS OF CONTRACTOR AND SUBCONTRACTORS

Line 1: Enter the total dollar amount of all subcontracted contractors. SUM = [SBEs + all Non-SBEs]. Do not include the prime contractor information in this count.
Line 2: Enter the total number of all subcontracted contractors. SUM = [SBEs + all Non-SBEs]. Do not include the prime contractor information in this count.

Santa Clara Valley Transportation Authority
00_40_04-2 Bid Form 4 - SBE NG Rev. 02/12/18
Bid Form 4 - Listing of SBE Contractor or Subcontractors
Page 2

REBID - Wastewater Treatment Systems - Maintenance, Service and Parts
Contract M19002

INSTRUCTIONS FOR BID FORM 5
Refer to these instructions when filling out Bid Form 5.

The subcontractor or contractor filling out this form will fill out Part A to Part D. The form is then finalized by the Prime Firm (Bidder) by completing Part E. The Prime Firm (Bidder) will then submit all the forms to VTA in accordance with the instructions provided in the Bid documents.

PART A: ENTER PROJECT INFORMATION

Row 1: Enter contract name for which this form is being filled out.
Row 2: Enter bid item number for which this form is being filled out.

PART B: ENTER CONTRACTOR INFORMATION

Row 3: Enter contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 4: Enter contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).

PART C: ENTER SBE CONTRACTOR/SUBCONTRACTOR LISTED ABOVE

Row 5: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 6: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 7: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 8: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 9: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 10: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 11: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 12: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 13: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 14: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 15: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 16: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 17: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 18: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 19: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 20: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 21: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 22: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 23: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 24: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 25: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 26: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 27: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 28: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 29: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 30: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 31: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 32: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 33: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 34: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 35: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 36: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 37: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 38: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 39: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 40: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 41: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 42: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 43: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 44: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 45: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 46: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 47: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 48: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 49: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 50: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 51: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 52: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
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Row 54: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 55: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 56: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 57: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 58: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 59: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 60: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 61: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 62: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 63: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
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Row 71: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 72: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 73: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 74: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 75: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 76: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 77: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 78: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 79: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 80: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 81: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 82: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 83: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 84: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 85: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 86: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 87: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 88: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 89: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 90: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 91: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 92: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 93: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 94: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 95: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 96: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 97: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 98: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 99: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).
Row 100: Enter SBE contractor name, address, phone number, California State License Board Number (if not listed in Bid Form 3).

PART D: ENTER PRIME FIRM (BIDDER)

Row 17: Enter prime firm (bidder) name.
Box 18: Answer the yes/no question.
Box 19: If entered yes to Box 18, enter the dollar value of this subcontract or purchase.
Box 20: Enter the description of the firm's work for the firm identified under B to C.

Santa Clara Valley Transportation Authority
00_40_05 Bid Form 5 Rev. 02/12/18
Bid Form 5 - Supplemental Contractor and Subcontractor Information
Page 2

Attention
Instructions on the
back side of Bid Forms
4&5 will guide you to
fill the Forms



➤ Contractual Requirement



Certificate of Compliance with Section 49 USC 5323(j)(1)

PLEASE CHECK ONLY ONE BOX.

- The Bidder hereby certifies that it will meet the requirements in 49 CFR part 661.5.
- The Bidder hereby certifies that it will meet the requirements in 49 CFR part 661.5, but it may qualify for an exception to the requirements of 49 CFR part 661.7.

(BIDDER'S EXECUTION ON THE SIGNATURE OF THE BIDDER AND EXECUTION OF THOSE CERTIFICATIONS)

- Bidder, The proposed subcontractor

C. CALIFORNIA CONTRACTOR'S LICENSE

Number: _____
 Class: _____
 Expires: _____

D. BIDDER INFORMATION

Is this firm at least 51% owned by minorities or women?	<input type="checkbox"/> Yes <input type="checkbox"/> No (check one)
If yes, check the following primary ownership group:	<input type="checkbox"/> Asian Pacific <input type="checkbox"/> Asian Indian <input type="checkbox"/> Native American
	<input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Caucasian <input type="checkbox"/> Other _____
Check gender of owner(s):	<input type="checkbox"/> Male <input type="checkbox"/> Female

participated in a previous contract or subcontract subject to the equal opportunity clauses, as required by Executive Order 11246, as amended, and the Joint Reporting Committee, the Director of

SIGN AND DATE

The person signing this Bid Form 6 for the Bidder certifies that he or she is authorized to sign on behalf of the Bidder and that the Bidder is bound contractually by that signature.

Signature: _____
 Name (print): _____
 Title: _____
 Date: _____

REFERENCE 1

Owner Agency/Firm Name _____
 Address _____
 Contact Name for Owner _____
 Dollar Value of _____

Phone Number _____
 Email for Contact _____

correct and that this declaration is executed on this _____ day of _____, 20____
 at _____, _____
 (CITY) (STATE)

Yes No

If there are any exceptions to this certification, insert the exceptions in the following space.

has has not



➤ Contractual Requirement



CONTRACT FORMS

- Contract Form #1: Maintenance Agreement *
- Contract Form #3: Payment Bond *
- Contract Form #4: Listing of Subcontractors, Suppliers and Subconsultants
- Contract Form #5: Designation of Authorized Representatives
- **Notes:**
- Contract Forms are not required at the time of Bid.
- * Form must be acknowledged by a Notary.

➤ Contractual Requirement



CONTRACT FORM 1 MAINTENANCE AGREEMENT

This Maintenance Agreement ("Agreement") is entered into between the Santa Clara Valley Transportation Authority ("VTA") and

INSERT SUCCESSFUL BIDDER'S COMPANY NAME

("Contractor") as of the date set out below. VTA and Contractor agree as follows:

1. **Scope of Work.** Contractor shall perform the Work as described in

REBID - WASTE MANAGEMENT MAINTENANCE, SERVICE AND PARTS

Attention

in a satisfactory and accordance with the provisions of the Contract Documents.

2. **Compensation.** Full compensation to Contractor for the complete and satisfactory performance of the Work under the Contract and all provisions of the Contract Documents, and for Contractor's payment of all obligations incurred to others in performance of the Work, is the Total Contract Price (as defined in Contract Section 2.5 Definitions) of \$ **Insert Total Contract Price**, as this amount may be adjusted in accordance with other provisions of the Contract. **All costs for Work shown or indicated in the Contract Documents, even if not specifically provided for by a Bid item in the Schedule of Quantities and Prices shall be included in the Total Contract Price per Contract Section 7.59 Progress Payments.**

➤ Risk Management



INSURANCE REQUIREMENTS (Appendix A)

- **General Liability**: **\$2M** (including umbrella/excess liability)
 - \$2M must be the GL primary policy limit per occurrence
- **Automobile**: **\$1M** (including umbrella/excess liability)
 - \$2M must be the Auto primary policy limit per occurrence
- **Workers' Compensation**: **\$1M** per accident.
- **Contractor's Pollution Liability**: Not required.
- **Railroad Protective Liability**: if required, **\$2M** Combined Single Limit for bodily injury and property damage, with **\$6M** annual aggregate.
- **Umbrella policies**: if used, must have Drop Down and Follow Form provisions, and effective date concurrent with underlying policies

➤ Risk Management



INSURANCE REQUIREMENTS (Appendix A)

- **Insurance Certificate:**
 - Must refer to contract number M19120 in the Description of Operations box
 - Must include copies of all endorsements required by Appendix A
 - Must disclose all deductibles or self-insured retentions
 - Deductibles greater than \$50K must be approved by VTA based on Contractor's financials (submit last three years' Income Statement & Balance Sheet)
 - Any exceptions to Appendix A must be submitted with IFB response
 - Insurance must be in place and approved by VTA prior to contract Notice To Proceed (NTP)
 - Renewal certificates must be submitted to VTA no later than expiration date of any line of insurance, including all required endorsements (Waiver of Subrogation, Separation of Insureds, Drop-Down coverage, etc.)

➤ Business Diversity



BUSINESS DIVERSITY

- Small Business Enterprise (SBE) Goal: 2.41%
- Acceptable SBE Registries:
http://www.dot.ca.gov/hq/bep/find_certified.htm
- <http://www.vta.org/osdb>
- Counting SBE Participation toward the Goal (Appendix C)
- Bid Form 5 and Good Faith Efforts Documentation are to be submitted no later than 5 PM on the 2nd working day after the Bid Opening.
- Business Diversity Programs Phone: (408) 321-5962

➤ Project Details

DESCRIPTION OF WORK

For purposes of this Contract, Contractor shall provide all labor, materials, tools, lifts, portable lifts, ladders and equipment required for the routine and recurring maintenance, at the locations identified in the Technical Specification, on all incandescent lights, HID lights, fluorescent lights, and fixtures on the inside of the buildings; all lamps and LED fixtures connected to the outside of the buildings; exterior lights illuminating walkways; and facility stairs, and ramps; all parking lot and pole lights, plaza pole lights, sensors, photo cells, illuminated signs; emergency signs; emergency lights, and emergency light battery packs; exit lights, pilaster lights, bollard lights, landscape lights, bridge lights and interior elevator car lifts, tube guards, ballasts and diffusers.

The Engineer's Estimate for this Work ranges from to \$460,000 -\$660,000 . Refer to Section 6.4 Time for Performance for the time limit to complete all Work.

➤ Questions and Answers



Our pleasure is to
answer any
of your questions ...



Good Luck

Thank you for doing business with



Solutions that move you

Best Wishes

End of Presentation

PRE-BID CONFERENCE AND SITE TOUR SIGN-IN

M19120

FACILITIES LIGHTING MAINTENANCE

NAME (please print)	ORGANIZATION	PHONE	EMAIL ADDRESS	SITE TOUR YES / NO
Navie Kaur	VTA - PCMM	(408) 952-4125	Navie.Kaur@vta.org	YES
Kiet Vu	VTA	(408) 952-4122	Kiet.Vu@vta.org	YES
GREG BEATTIE	VTA	x7061	greg.beattie@vta.org	YES
Olga Medina	VTA	x7534	olga.medina@vta.org	NO
Vitaliy Timoshechuk	Vitality Construction	(916) 509-5860	vitaliy@vitality-construction.com	
Ehab Azab	VTA	408-321-5835	ehab_azab@vta.org	NO