**FORM 10. KEY STAFF AVAILABILITY**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Key Staff | Location | Company Name | Role | Current Projects (\*) | Current Workload % (\*) | Availability | Estimated Person-Hours |
|  |  |  |  | 1. |  |  |  |
|  | 2. |  |
|  | 3. |  |
|  |  |  |  | 1. |  |  |  |
|  | 2. |  |
|  | 3. |  |
|  |  |  |  | 1. |  |  |  |
|  | 2. |  |
|  | 3. |  |
|  |  |  |  | 1. |  |  |  |
|  | 2. |  |
|  | 3. |  |
|  |  |  |  | 1. |  |  |  |
|  | 2. |  |
|  | 3. |  |
|  |  |  |  | 1. |  |  |  |
|  | 2. |  |
|  | 3. |  |
|  |  |  |  | 1. |  |  |  |
|  | 2. |  |
|  | 3. |  |

Note:

\* List all projects and current workload for each project. Add additional rows as needed.