



January 22, 2020

QUESTIONS AND ANSWERS

SET # 1

TO : All Prospective Bidders
FROM : Navie Kaur, Contracts Administrator
SUBJECT : Set #1 - Contract M19137
Office Space & Cubicle Maintenance, Moving Services, & Furniture Systems Purchases

Question 1: There is no reference to quoting moving only labor. Should we assume that the installers will perform all moving and installation labor?

Answer 1: All labor is treated the same as broken into the categories on Bid Form 1. All moving and installation labor is to be billed at one rate.

Question 2: Can you address driver time? Is there drive time allowed, and if so, how much time is allocated?

Answer 2: Driver time is to be incorporated into your overall labor rates. VTA does not authorize trip time. Please refer to Section 01 22 16 UNIT PRICE PAYMENTS 1.03 Billing Paragraph E.

If you have any questions, please do not hesitate to contact me at (408)952-4125

A handwritten signature in blue ink, appearing to read 'Navie Kaur', with a long horizontal flourish extending to the right.

Sincerely,
Navie Kaur
Construction Contracts Administrator