



PRE-PROPOSAL CONFERENCE AGENDA
RFP S19261
Central Bikeway Feasibility Study and Alternatives Analysis

3331 North First Street, Bldg B, room B106
San Jose, CA 95131
March 3, 2020 at 11:00 a.m.

I. WELCOME/INSTRUCTIONS

Norman David, Contracts Administrator

ACTIVITY	DATE/TIME
Issue RFP	February 26, 2020
Pre-Proposal Conference	March 3, 2020 at 11:00 a.m.
Deadline to Submit Questions	March 5, 2020 at 4:00 p.m.
Deadline to Submit Proposal	March 23, 2020 at 4:00 p.m.
Interviews	April 22-24, 2020

- **Administrative Submittals (submit all forms)** **Page 22**
- **Exceptions to the Contract, Form 3** **Page 25**
 - All exceptions to the Contract terms and conditions must be stated on this form and submitted with the Proposal.
 - Only those exceptions submitted as part of the Proposal shall be considered during negotiations.

II. SBE/DBE Policy **Page 13**
Jennifer Mena, Office of Business Diversity Programs

III. PROJECT OVERVIEW/SCOPE OF SERVICES **Page 17**
Brent Pearse, Project Manager

IV. QUESTIONS & ANSWERS

All questions asked at the Pre-Proposal Conference are informal. Please send any questions you feel are important in writing to VTA by 4:00 p.m. on March 5, 2020 by email to the Contract Administrator: norman.david@vta.org.