



## ADDENDUM NO. 4

**DATE:** November 23, 2020  
**TO:** All Prospective Bidders  
**FROM:** Kimmy Truong, Buyer II  
**SUBJECT:** Addendum No. 4 - IFB P20061 -Bus Coach Batteries

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Certain revision, additions, and modifications are hereby incorporated into the Invitation for Bid (IFB) documents.

The Change is as follows:

1. Page 5, Paragraph 14, BIDS:, is hereby restated to read as follows:

**14. BIDS:** All Bids must be received in either way described below:

- A. by dropping off at the bid package lock box located at: 3331 North First Street, Building B, San Jose, California, CA 95134. The bid must be submitted in sealed envelope with the Bidder's company name, IFB Solicitation number, bid closing date and time noted on the outside of the envelope. Please use the provided sticker and time stamp at the location and place the stamped sticker on the Bid envelope. Bid envelope without a time stamp may be deemed non-responsive and may not be accepted.
- B. by mail or courier in sealed envelopes with the Bidder's company name, IFB Solicitation number, bid closing date and time noted on the outside of the envelope.
- C. by email to [eSubmission@vta.org](mailto:eSubmission@vta.org) with "IFB P20061 Bid Submission" in the email subject line. The Bid submittal, as described in Paragraph 17 of this IFB, should be sent as separate attachment in the email. Please name each attachment properly, for example, the electronic file of Bid Form 1-A Bidder Acknowledgement of Addenda should be named as "Bid Form 1-A Bidder Acknowledgement of Addenda" and sent via email as attachment. Bidder will receive an email acknowledging VTA's receipt of the electronic Bid via email.

If you have any questions, please do not hesitate to email me at [Kimmy.truong@vta.org](mailto:Kimmy.truong@vta.org) or call (408) 321-7078.